

# Installation Instructions


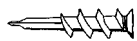

## Manh Truc Woven Shades

Thank you for choosing Manh Truc Woven Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

### Tools Needed

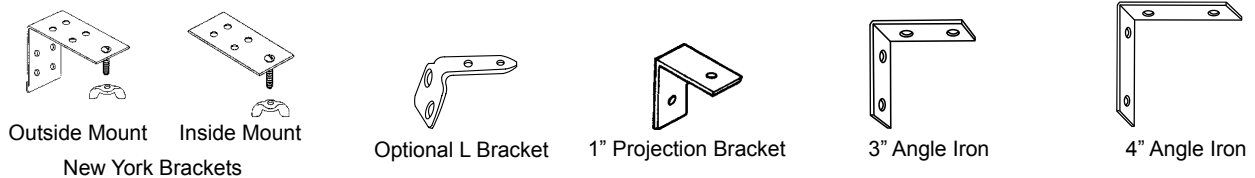
Power Drill, 1/4" Driver and drill bits  
Tape Measure  
Flat blade Screwdriver  
Phillips Screwdriver  
Pencil  
Level



Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

Parts List	
Screws:	1 1/2" into wall 3/4" into headrail 3" for 1" projection
Cord Cleat:	1 per standard shade 2 per TD/BU shade

Shade Width	Brackets Required
16" - 36 1/4"	2
36 3/16" - 72 3/16"	3
72 1/2" - 108 3/16"	4
108 1/2" - 144"	5



### BEFORE INSTALLING

- Remove shade from the package. Keep all packaging until the shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen. Additional fasteners may be needed based on your specific mounting surface. Fold down structured returns from the top of the headrail but do not yet adhere to the shade.

### INSTALL THE BRACKETS

#### Outside Mount - New York 2" Projection

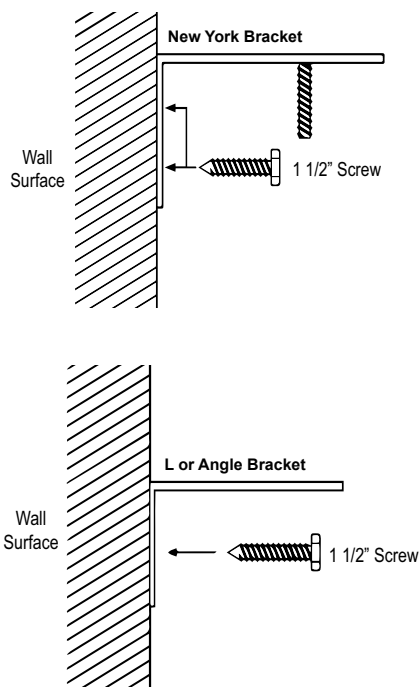
- Remove wing nut from the bracket and place the bracket on the headrail to check for hardware and other obstructions that may interfere with the operation of the shade and adjust the location accordingly.

- Center the shade on the window opening and mark the outside edges of the headrail and the bracket locations.

- Use two screws (and appropriate fasteners if needed) to attach each installation bracket to the wall.

#### Outside Mount - Optional L Bracket or Angle Iron 2"

- Place the bracket on the headrail to check for hardware and other obstructions that may interfere with the operation of the shade, and adjust the location accordingly.
- Secure the brackets to the wall using 1 1/2" screws.



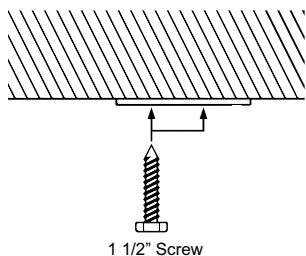
**INSTALL THE BRACKETS (Cont.)**

**Outside Mount - 1" Projection Angle Iron**

- Place the bracket on the headrail to check for hardware and other obstructions that may interfere with the operation of the shade and adjust the location accordingly.
- Center the shade on the window opening and mark the outside edges of the headrail and the bracket locations.
- Remove the brackets from the headrail and secure the brackets to the wall using 1 1/2" screws.

**Inside Mount (Optional) - New York Bracket**

- Remove wing nut from the bracket and place the bracket on the headrail to check for hardware and other obstructions that may interfere with the operation of the shade and adjust the location accordingly.
- Remove the brackets from the headrail and secure the brackets to the top window sill using 1 1/2" screws.



**INSTALL THE SHADE**

**Outside Mount - New York 2" Projection (A.)**

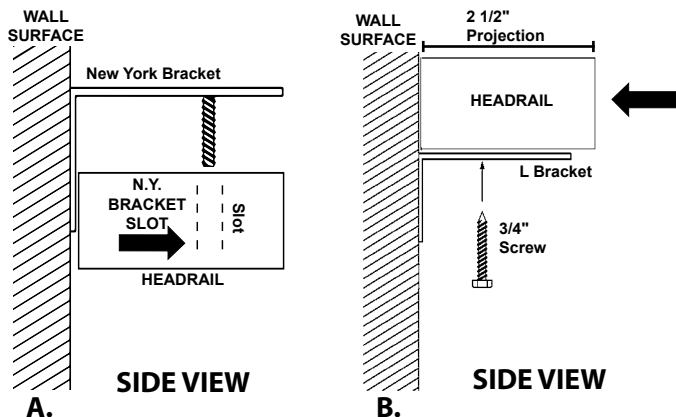
- Insert the stud on the New York bracket into the slot pre-cut into the headrail and secure with the wing nut.

**Outside Mount - Optional L or Angle 2" Projection (B.)**

- Place headrail on top of angle bracket and secure using 3/4" screws.

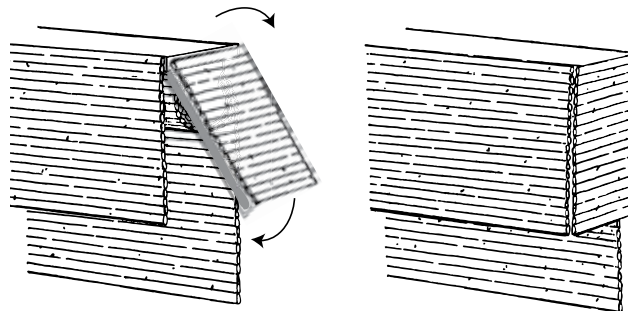
**Outside Mount - 1" Projection Angle (B.)**

- Place headrail on top of angle bracket and secure using 3/4" screws.



**SECURE THE STRUCTURED RETURNS (OB only)**

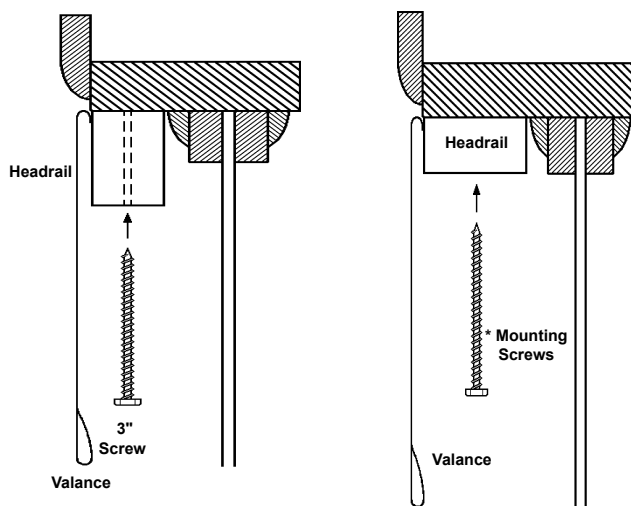
- Remove the adhesive cover from the plastic tab on the return. Slide the adhesive tab behind the front of the shade and carefully secure evenly along the edge. Repeat process for the other return.



**INSTALL THE SHADE (Cont.)**

**Inside Mount - Standard 1" and 2" Projection**

- Pre-drill vertically through the headrail with a 3/16" bit before securing with a screw.

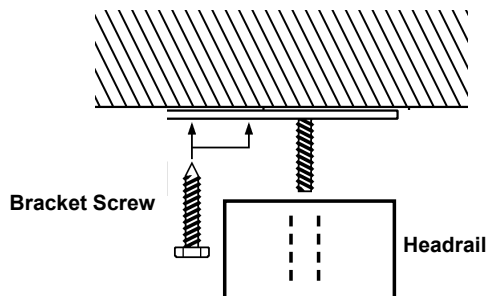


**SIDE VIEW**  
Inside Mount  
with 1" Projection

**SIDE VIEW**  
Inside Mount  
with 2" Projection

**Inside Mount - Optional New York Bracket**

- Insert the stud on the New York bracket into the slot cut into the headrail and secure with the wing nut.



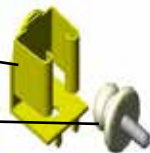
## INSTALL THE SHADE (Cont.)

### Specialty Flat Roman Arch

- Attach Button Catch to mounting surface with screw.
- Button screws directly into the back of the board.

This piece screws into mounting surface

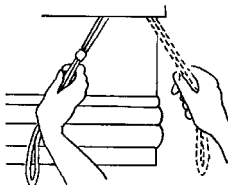
This piece screws into back of board



## OPERATE THE SHADE

### Cord Lock

- To raise or lower the shade, pull toward the inside to release the lock. To re-engage the lock, pull toward the outside.



### Achieva Clutch

- Check for smooth operation of the shade. Pulling on one side of the cord loop will raise the shade, the other side will lower the shade. If the shade binds, all hardware and lift cords should be clear of brackets and other obstructions.



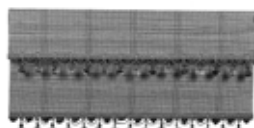
## INSTALL THE VALANCE

### Stand Alone Valance

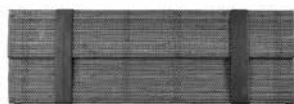
- Cornices with a 2" projection will come with L brackets for installation. 3" Angle iron brackets are sent with a 3 1/2" projection. 4" Angle iron brackets are sent with a 5 1/2" projection.
- > Center the cornice over the window and mark bracket placement on the mounting surface.
- > Install brackets with screws provided (wall fasteners not included) and place the cornice on top of the brackets and attach with a screw.

### Board Mounted Waterfall Valance

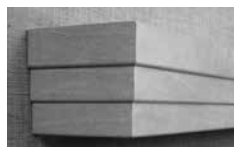
- Valances with a 2" projection will come with L brackets for outside mount installation.
- For inside mount installation, screw directly through the top of the board.



Waterfall Valance



Cornice



Camelot Valance



Majesty Valance

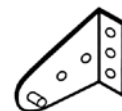
## INSTALL THE VALANCE (Cont.)

### Camelot & Majesty Valance

- Valances will have a 3 1/2" dust cover. "L" brackets with pan head nut and bolts are sent for attachment for outside mount. For inside mount, screw directly through the dust cover.
- > Mark bracket placement on the mounting surface and install the brackets with the screws provided.
- > Mark bracket holes on the dust cover and pre-drill holes for bolts or screws.
- > Place valance on top of the brackets and attach brackets to the valance with pan head nut and bolt.

## INSTALL HOLD DOWNS (Optional)

- Lower the shade and place the pin in the hold-down bracket into the oval rod at the bottom of the shade.



- On the mounting surface, mark the bracket hole locations, check that the brackets are level, and attach them to the mounting surface using two screws.

## HOW TO DRESS THE LINING ON A MANH TRUC SHADE

- Most shades with lining will need the lining "dressed" as the shade is pulled up to "train" the lining to fall into the folds each time the shade is operated. This may need to happen for up to the first 6 months after the shade is installed. This is more likely to happen on shades with bulky face material or shades that are over 50" wide or long.
- As the shade is pulled up, watch the back side. If the lining does not fall into the folds naturally then you will need to tuck in the lining as each fold occurs rather than waiting until the shade is completely raised. The lining will eventually "learn" the behavior and will not need the extra attention.
- If the lining is not dressed it will bunch up on the back side of the shade. When the lining bunches up it puts an extreme amount of stress on the rings, face material, lift cords and hardware operating the shade. The lining also become extremely wrinkled and frayed around the rings if it is not dressed.

- Lafayette cannot be held responsible for problems that may occur due to the lining not being "dressed". The lining must be properly "dressed" to ensure the shade will operate properly.

## CARE AND CLEANING

- Light dusting is recommended for Manh Truc fabrics. Because the Manh Truc materials are "natural" and include grasses, reeds and bamboos cleaning with water or any detergent is NOT recommended. Dusting with a vacuum attachment can be done with extreme care on low suction. The lining materials for Manh Truc can be spot cleaned using warm water and detergent. Do NOT immerse the lining in water.

