## Online access to your retirement plan account

## ascensus | consulting

The benefits of online access to your retirement plan account

- Enjoy user-friendly navigation
- Easily access plan highlights, fund information, and election options
- Set and track progress with the personal calculator
- Stay updated with the messaging center
- Access the learning station for fund information, educational guides, and more

Your retirement website is a convenient tool that allows you to enroll in your retirement plan and easily manage your account.

How to register and access the participant website for the first time

Go to www.myaccount.ascensus.com/rplink.

Select Register Here on the homepage and click the Register Me Now link.

Then, follow these simple steps to sign up for secure account access:

- 1. Enter your Social Security number, date of birth, and zip code.
- 2. Create a valid Web User ID (8-15 characters long, consisting of letters and numbers only).
- 3. Choose a security question from the options provided and supply an answer.
- 4. Enter your email address.
- Select a security image and enter a security phrase.
- Create a secure and unique password (8-25 characters). For security purposes, your password must contain at least three of the following:
  - Upper case letter
  - Lower case letter
  - Number
  - Symbol
- 7. Click **Submit**. A confirmation email will be sent to the email address provided in step 4.

Contact the Call Center for Help at

866-809-8146