



Installation Instructions

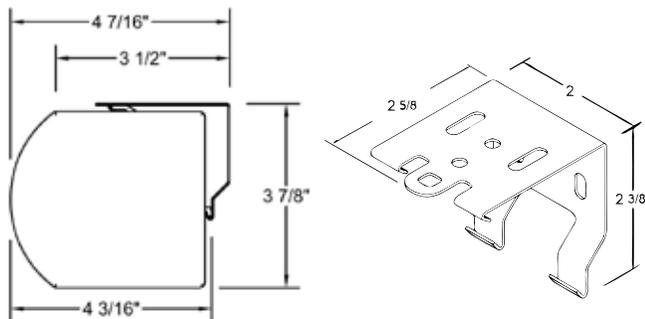
- **Lifting Systems**
 - [Cassette and Sure-Lift](#)
 - [EZ Lift Cordless](#)
 - [EZ Pull Standard and Cassette](#)
 - [R-Series Clutch](#)
 - [SL-Series Clutch](#)
 - [Spring Roller](#)
- **Fascias and Valances**
 - [3", 4" Flat and 4" Curved Fascia](#)
 - [5" Fascia](#)
 - [Blockout Fascia](#)
- [Board Mounted](#)
- [Top-Down Shades](#)
- [Season Vue Exterior Roller with Cable Guide](#)
- [Roman Shade](#)
- [Decorative Pulls and Accents](#)

Custom Window Shades Cassette and Sure-Lift Installation Instructions

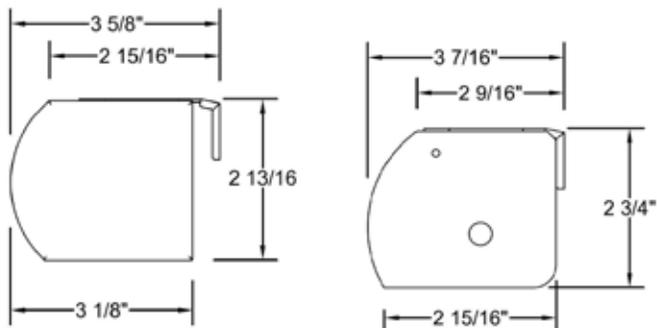
Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

Tools Needed

Power Drill, 1/4" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level

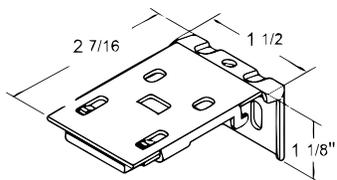


Large Cassette

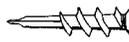


Small Cassette

Sure-Lift Cassette



End Caps are not attached to the large cassette to avoid damage in shipping. Attach end caps before installing the shade.

Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

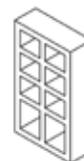
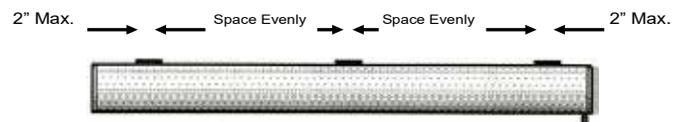
Shade Width	Brackets Required
15" - 48"	2
48 1/16" - 72"	3
72 1/16" - 90"	4
90 1/16" - 120"	5
120 1/16" - 156"	6

INSTALL THE BRACKETS

With inside and ceiling mounts, use a level to check that the mounting surface is level. Shim brackets if necessary.

With outside mounts, the tops of the brackets must be level and aligned at the same height.

For wider shades, additional brackets are required for both inside and outside mounts. (See chart)

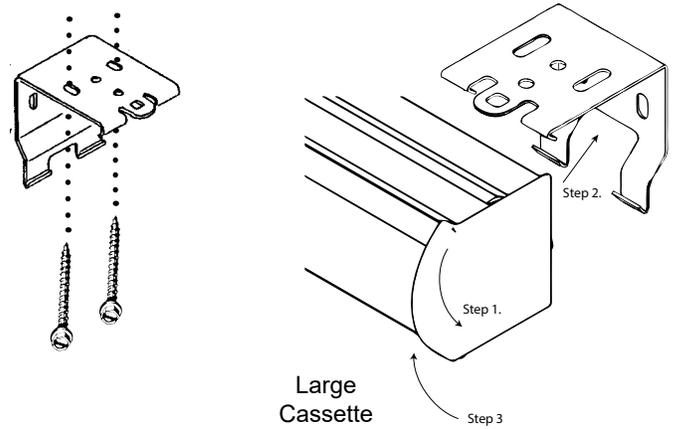


Optional Spacer Bracket

INSIDE MOUNT APPLICATIONS - Large Cassette

Allow a minimum of $\frac{3}{4}$ " from the back of the bracket to the window for ease of installing the cassette.

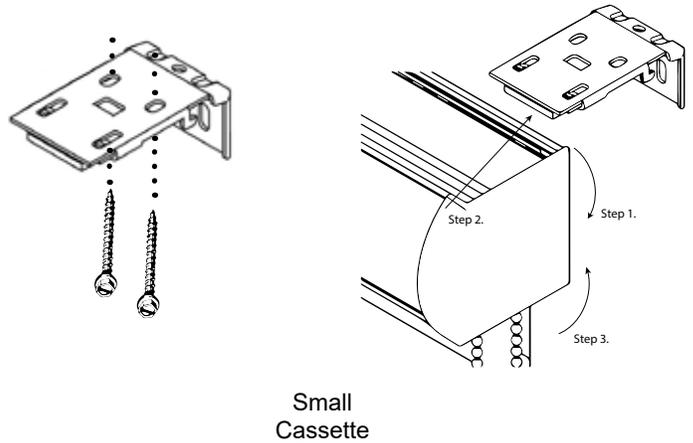
- Use two mounting screws to attach each installation bracket to the top sill of the window opening.
- Hold the shade and tilt the front of the headrail down 45°. Insert the groove on the bottom backside of the headrail into the prongs on the back of the brackets.
- Push the top of the headrail up until it snaps into place.



INSIDE MOUNT APPLICATIONS - Small Cassette/Sure-Lift

Allow a minimum of $\frac{3}{4}$ " from the back of the bracket to the window for ease of installing the cassette.

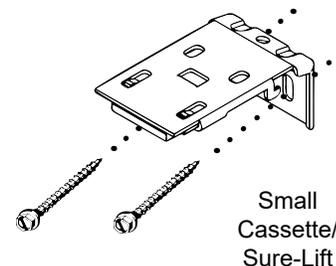
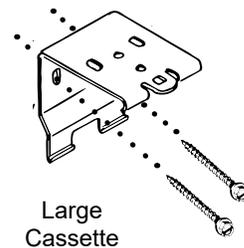
- Use two mounting screws to attach each installation bracket to the top sill of the window opening.
- Hold the shade and tilt the back of the headrail down approximately 20 degrees and insert the top front into the front groove of the headrail.
- Push forward and lift the back of the headrail until it snaps into place.



OUTSIDE MOUNT APPLICATIONS

Use a level and mark the mounting surface for bracket placement.

- Center each bracket over the mark made on the mounting surface and attach using two screws.
- **Use a level to check that the brackets are level and aligned.**
- Install small or large cassette headrail the same way as diagram above for Inside Mount.
- If an extension bracket is being used, attach the installation bracket after the extension bracket is installed. Extension brackets provide an additional 1 $\frac{1}{8}$ " clearance.
- Up to two optional spacer brackets can be attached. Each spacer provides an additional $\frac{3}{8}$ " clearance.



OPERATE THE SHADE

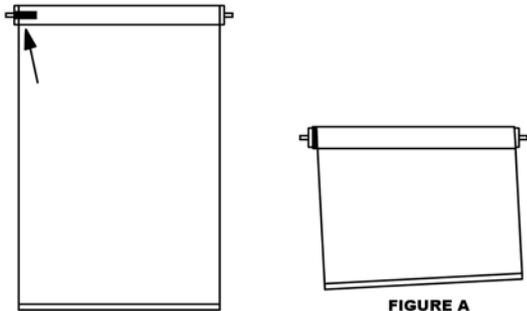
Check shade for proper operation. If shade skews left to right, check level of cassette.

If cassette is level and still skews, follow shimming instructions under **Shade Does Not Roll Straight**.

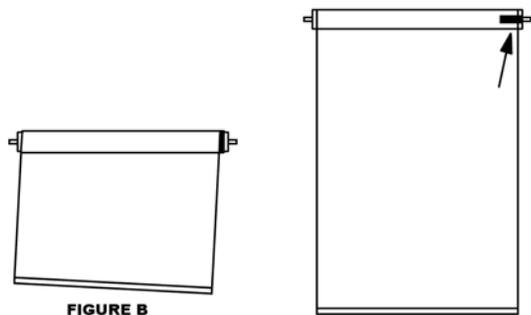
SHADE DOES NOT ROLL STRAIGHT

All shades are hung and inspected in the factory to ensure a straight roll. All spring roller shades should be pulled from the center of the bottom of the shade. Pulling the shade from the sides can cause the shade to roll crooked and possibly damage the material. Masking tape used on the roller will act as a shim. Use the following instructions to correct.

- If shade veers toward the right (Fig. A) lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

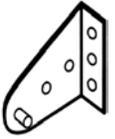


- If shade veers toward the left (Fig. B) lower shade completely and place a 4" strip of masking tape on the right side. Repeat as necessary until a straight roll is achieved.



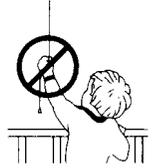
INSTALL OPTIONAL HOLD-DOWNS

- Lower the shade and place the pins from the hold-down brackets into the end caps on the bottom rail.
- On the mounting surface, mark the bracket hole locations.
- Check that the brackets are level and attach them to the mounting surface using two screws.



INSTALL CORD TENSION LOCK

- The revised American National Standard for Safety of Corded Window Covering products requires if corded window products are used in the home, cord cleats or cord tension locks must be properly installed.
- See separate instructions included for installation of the Cord Tension Lock for child and pet safety.



REMOVE THE SHADE

Small Cassette/Sure-Lift: To remove shade from the spring loaded bracket, raise the shade. Push in on the top front of the headrail and tilt the shade toward the room to remove from bracket.

Large Cassette: Insert a flat blade screwdriver into the release tab and twist. Tilt the shade toward the room to remove the cassette from the brackets. **NOTE:** The shade can be removed while the cassette stays in the window opening. Push up on the clutch side to disengage. While holding the shade up, push in on the idle end to remove the shade.

CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.



Custom Window Shades EZ Lift Cordless Installation Instructions Standard and Cassette

Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

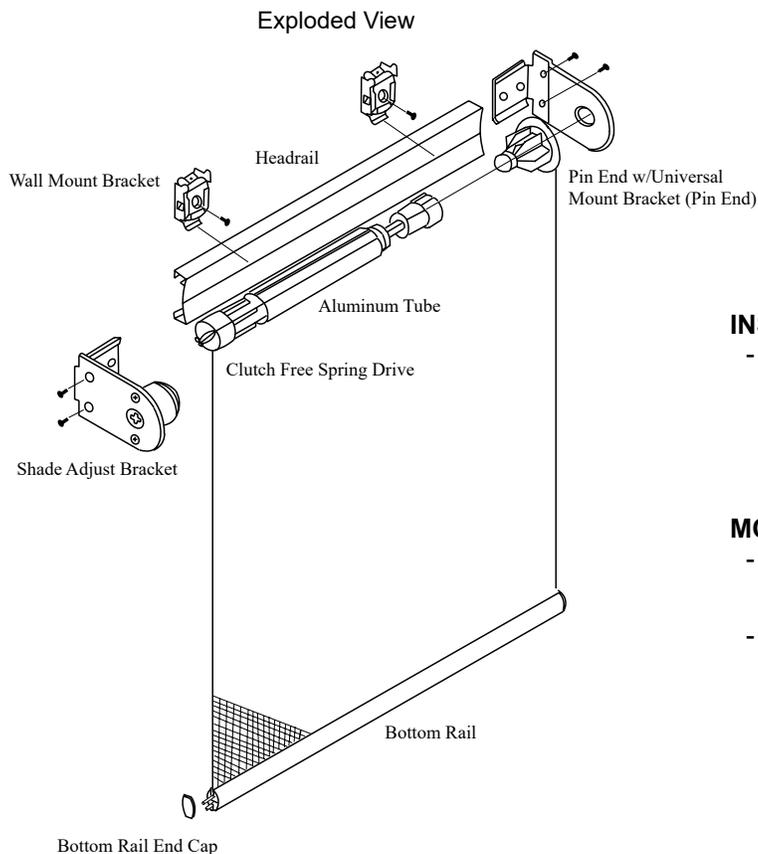
Tools Needed

Power Drill, 1/4" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

Shade Width	Brackets Required
26 1/8" - 48"	2
48 1/16" - 79"	3
79 1/16" - 96"	4



Standard

INSTALL THE BRACKETS

- Install perpendicular to the wall or window frame, with the outside brackets no further than 2" from each end of the headrail. Space additional brackets at equal intervals. Bracket covers are sent with outside mount installations.

MOUNT THE HEADRAIL

- Angle the headrail at 45 degrees so that the top of the bracket slides into the groove on the top of the headrail.
- Push the bottom of the headrail firmly backwards and toward the window until the lip on the rear of the headrail engages the bottom of the spring-loaded bracket and snaps into place.

For Cassette option, please refer to Cassette Installation Instructions

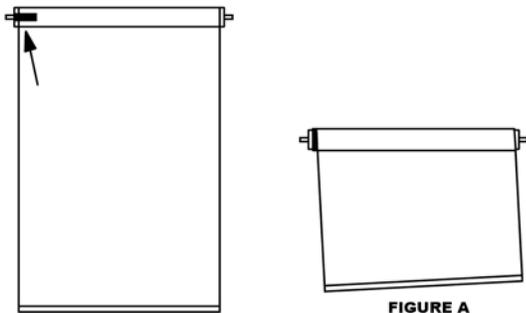
OPERATE THE SHADE

- Pull down on shade to lower. The tension is set in the factory. If the control is on the right, the tension is set counter-clockwise. If the control is on the left the tension is set clockwise.
- Start with a one quarter turn and then raise and lower the shade to check the tension. Repeat until the proper tension is reached.

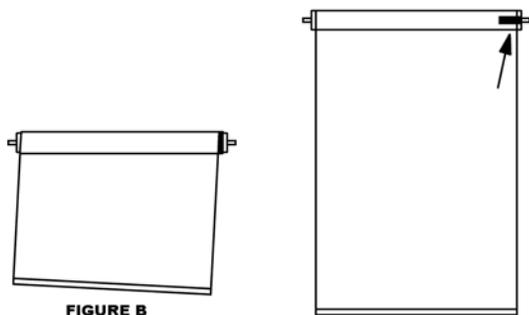
SHADE DOES NOT ROLL STRAIGHT

All shades are hung and inspected in the factory to ensure a straight roll. All spring roller shades should be pulled from the center of the bottom of the shade. Pulling the shade from the sides can cause the shade to roll crooked and possible damage the material. Masking tape used on the roller will act as a shim. Use the following instructions to correct.

- If shade veers toward the right (Fig. A) lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.



- If shade veers toward the left (Fig. B) lower shade completely and place a 4" strip of masking tape on the right side. Repeat as necessary until a straight roll is achieved.



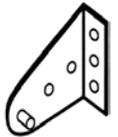
ADJUSTING THE TOP LIMIT

- The limit is set in the factory. If an adjustment should need to be made use the following steps.
- Remove bracket cover (if applicable) on the right side.
- Insert a flat blade screw driver and turn counter clockwise until proper limit has been set.



INSTALL OPTIONAL HOLD-DOWNS

- Lower the shade and place the pins from the hold-down brackets into the end caps on the bottom rail.
- On the mounting surface, mark the bracket hole locations.
- Check that the brackets are level and attach them to the mounting surface using two screws.



CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.



Custom Window Shades EZ Pull Installation Instruction Standard and Cassette

Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

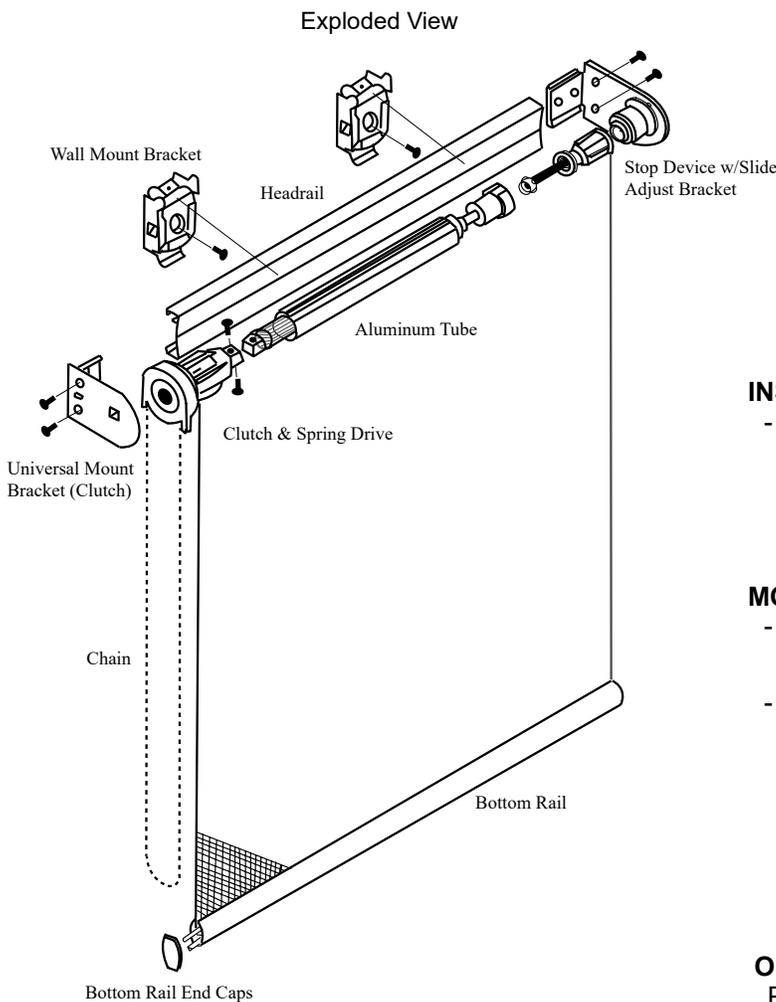
Tools Needed

Power Drill, 1/4" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

Shade Width	Brackets Required
26 1/8" - 48"	2
48 1/16" - 79"	3
79 1/16" - 96"	4



Standard

INSTALL THE BRACKETS

- Install perpendicular to the wall or window frame, with the outside brackets no further than 2" from each end of the headrail. Space additional brackets at equal intervals. Bracket covers are sent with outside mount installations.

MOUNT THE HEADRAIL

- Angle the headrail at 45 degrees so that the top of the bracket slides into the groove on the top of the headrail.
- Push the bottom of the headrail firmly backwards and toward the window until the lip on the rear of the headrail engages the bottom of the spring-loaded bracket and snaps into place.

For Cassette option, please refer to Cassette Installation Instructions

OPERATE THE SHADE

- Pull on the back side of the chain to lower the shade.
- Once the shade is lowered, pull gently on the front side of the chain and the shade will raise automatically.

ADJUSTING THE TENSION

The tension is set in the factory. If an adjustment should need to be made use the following steps.

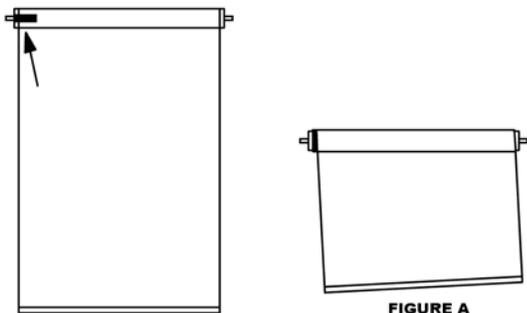
- Remove bracket cover (if applicable) on the clutch side.
- Insert a flat blade screw driver and turn counter clockwise until the tension is set.



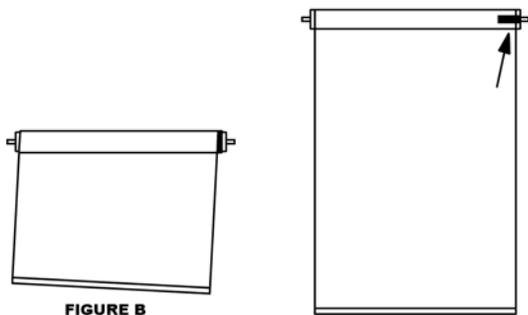
SHADE DOES NOT ROLL STRAIGHT

All shades are hung and inspected in the factory to ensure a straight roll. All spring roller shades should be pulled from the center of the bottom of the shade. Pulling the shade from the sides can cause the shade to roll crooked and possible damage the material. Masking tape used on the roller will act as a shim. Use the following instructions to correct.

- If shade veers toward the right (Fig. A) lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

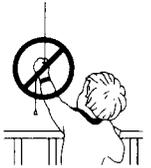


- If shade veers toward the left (Fig. B) lower shade completely and place a 4" strip of masking tape on the right side. Repeat as necessary until a straight roll is achieved.



INSTALL CORD TENSION LOCK

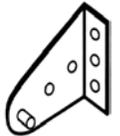
- The revised American National Standard for Safety of Corded Window Covering products requires if corded window products are used in the home, cord cleats or cord tension locks must be properly installed.



- See separate instructions included for installation of the Cord Tension Lock for child and pet safety.

INSTALL OPTIONAL HOLD-DOWNS

- Lower the shade and place the pins from the hold-down brackets into the end caps on the bottom rail.



- On the mounting surface, mark the bracket hole locations.

- Check that the brackets are level and attach them to the mounting surface using two screws.

CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.



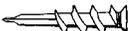
Custom Window Shades R-Series Clutch Installation Instructions

Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

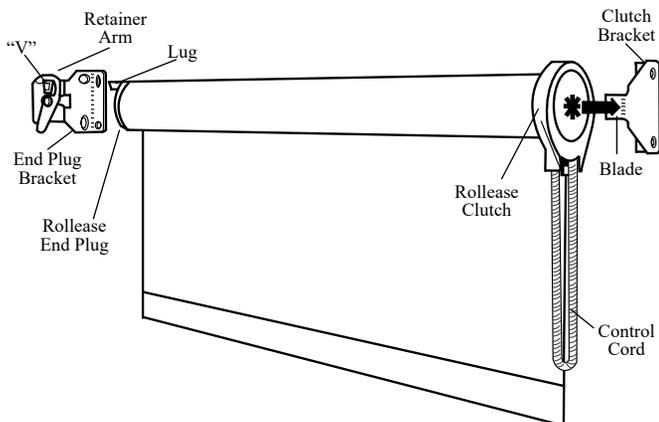
Tools Needed

Power Drill, 1/4" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



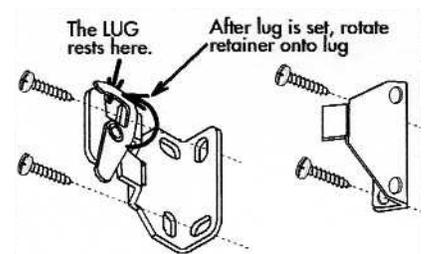
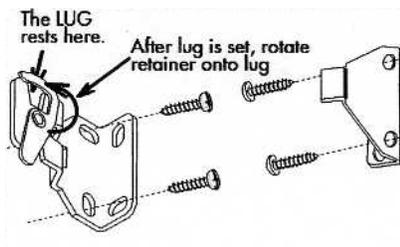
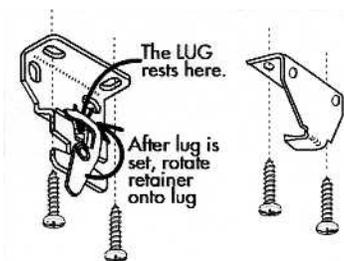
Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

Exploded View



INSTALL THE BRACKETS

- Clutch installation brackets are universal and can be used for inside, outside, ceiling, and reverse roll mounting.
- If the clutch is on the right side as shown in the drawing, attach brackets to window frame, molding, wall or ceiling.
- If the clutch is on the left, reverse the bracket position.
- Make sure the brackets are mounted level or the shade will not roll straight.
- Install brackets against a flat mounting surface so they are not angled to the inside or outside.



INSTALL THE SHADE

- Push the clutch straight onto the blade of the clutch bracket. The bottom of the clutch where the chain comes out should always point straight down.
- Lower the lug on end plug onto the "V" of the locking bracket.
- Turn lock on bracket until the lug is enclosed.
- The roller should fit securely in the brackets with just a little play.

OPERATE THE SHADE

Pull gently on one side of the chain to raise the shade, on the other side to lower it.

On shades where the fabric rolls towards the window, the front of the chain will raise the shade.

On shades where the fabric rolls towards the room, the back of the chain will raise the shade.

SHADE DOES NOT ROLL STRAIGHT

All shades are hung and inspected in the factory to ensure a straight roll. All spring roller shades should be pulled from the center of the bottom of the shade.

Pulling the shade from the sides can cause the shade to roll crooked and possibly damage the material.

Masking tape used on the roller will act as a shim. Use the following instructions to correct.

- If shade veers toward the right (Fig. A) lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

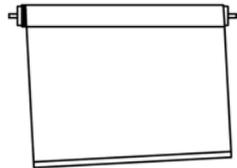
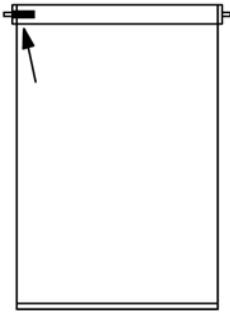
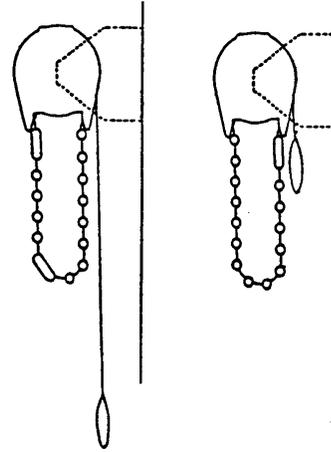
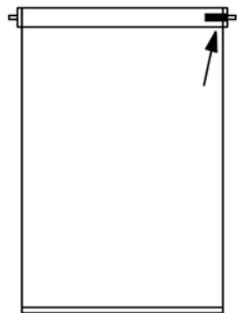


FIGURE A

- If shade veers toward the left (Fig. B) lower shade completely and place a 4" strip of masking tape on the right side. Repeat as necessary until a straight roll is achieved.

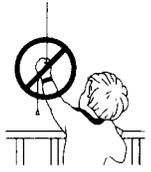


FIGURE B



INSTALL CORD TENSION LOCK

- The revised American National Standard for Safety of Corded Window Covering products requires if corded window products are used in the home, cord cleats or cord tension locks must be properly installed.



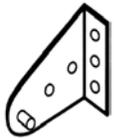
- See separate instructions included for installation of the Cord Tension Lock for child and pet safety.

INSTALL OPTIONAL HOLD-DOWNS

- Lower the shade and place the pins from the hold-down brackets into the end caps on the bottom rail.

- On the mounting surface, mark the bracket hole locations.

- Check that the brackets are level and attach them to the mounting surface using two screws.



CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.



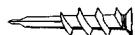
Custom Window Shades SL Series Clutch Installation Instructions

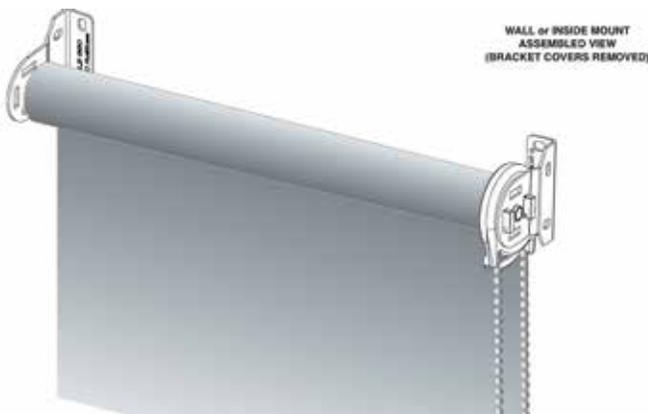
Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

Tools Needed

Power Drill, 1/4" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



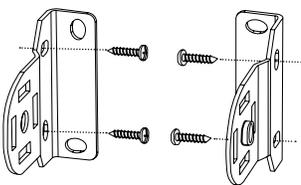
Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 



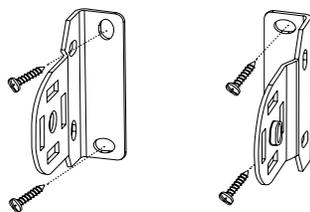
INSTALL THE BRACKETS

- Clutch installation brackets are universal and can be used for inside, outside, ceiling, and reverse roll mounting.
- Install brackets against a flat mounting surface so they are not angled to the inside or outside.
- Attach brackets to window frame, molding, wall or ceiling.
- Make sure the brackets are mounted level or the shade will not roll straight.
- Dual shade brackets are only available for inside mount or ceiling mount installation.

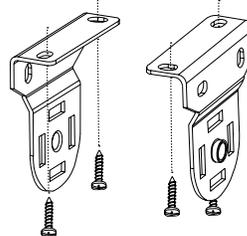
TO THE INSIDE OF THE WINDOW FRAME



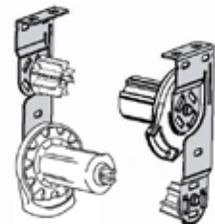
TO THE WALL OR FRONT OF THE WINDOW MOLDING



TO THE CEILING OR TOP OF THE WINDOW FRAME

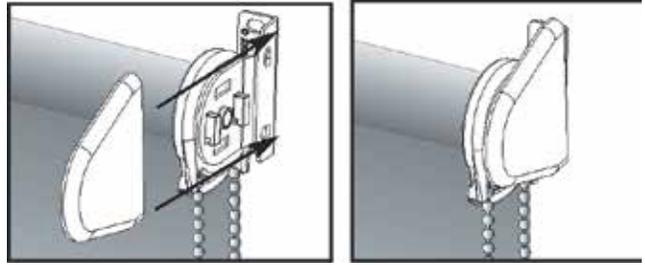


(Dual Shade Bracket) TO THE CEILING OR TOP OF THE WINDOW FRAME



INSTALL THE SHADE

- Insert the spring loaded pin end into the round hole of the bracket.
- Keeping the pin end secured in its bracket, insert the hook arms on the clutch straight into the two hook arm receiver slots of the bracket.
- Once the two hook arms are through the holes, gently push the clutch end on the shade down until the two hook arms have locked securely to the bracket.
- The bottom of the clutch should always point straight down.



INSTALL THE BRACKET COVERS

- Slide bracket covers over the installation brackets until snapped into place.

OPERATE THE SHADE

Pull gently on one side of the chain to raise the shade, on the other side to lower it.

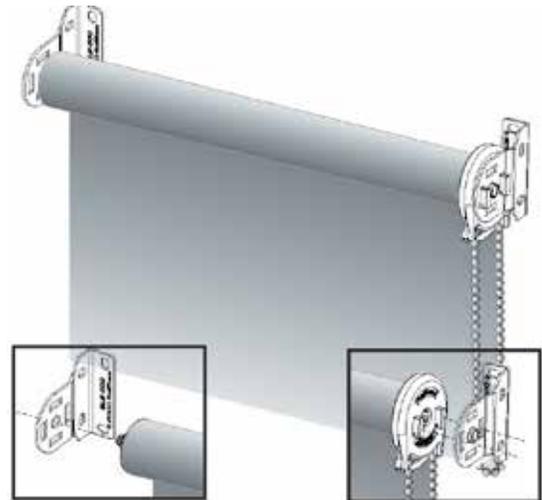
On shades where the fabric rolls towards the window, the front of the chain will raise the shade.

On shades where the fabric rolls towards the room, the back of the chain will raise the shade.

Important: If the shade was unrolled before being installed, it may not raise and lower to the correct lower and upper limits.

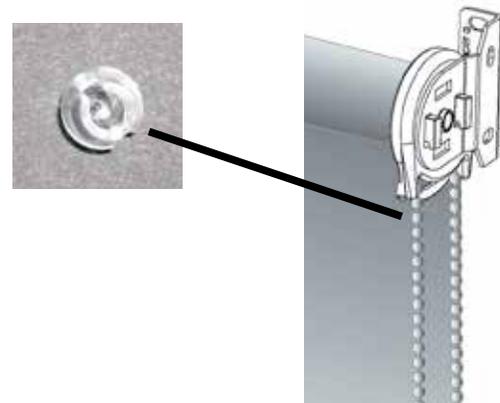
To correct this:

- Remove the shade from the mounting brackets.
- Roll up the shade until the bottom is even with the bottom of the clutch.
- Re-install the shade.



ATTACH STOPS TO BEAD CHAIN

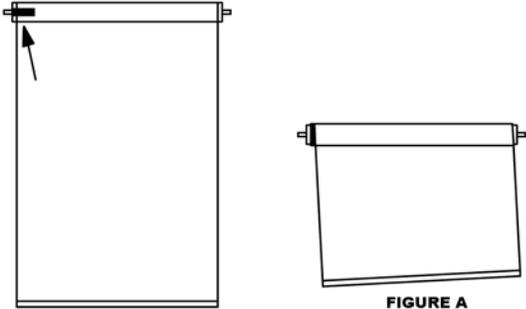
- Lower the shade to desired length.
- On the front of the chain directly below the clutch, attach the round stop to the first bead on the chain. This will prevent the shade from being lowered beyond the lower limit.



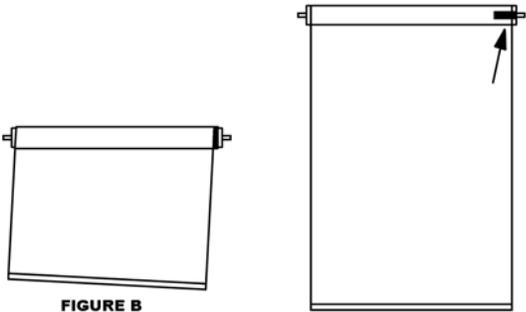
SHADE DOES NOT ROLL STRAIGHT

All shades are hung and inspected in the factory to ensure a straight roll. All spring roller shades should be pulled from the center of the bottom of the shade. Pulling the shade from the sides can cause the shade to roll crooked and possibly damage the material. Masking tape used on the roller will act as a shim. Use the following instructions to correct.

- If shade veers toward the right (Fig. A) lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

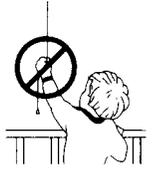


- If shade veers toward the left (Fig. B) lower shade completely and place a 4" strip of masking tape on the right side. Repeat as necessary until a straight roll is achieved.



INSTALL CORD TENSION LOCK

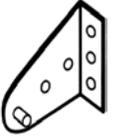
- The revised American National Standard for Safety of Corded Window Covering products requires if corded window products are used in the home, cord cleats or cord tension locks must be properly installed.



- See separate instructions included for installation of the Cord Tension Lock for child and pet safety.

INSTALL OPTIONAL HOLD-DOWNS

- Lower the shade and place the pins from the hold-down brackets into the end caps on the bottom rail.



- On the mounting surface, mark the bracket hole locations.
- Check that the brackets are level and attach them to the mounting surface using two screws.

CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.



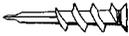
Custom Window Shades Spring Roller Installation Instructions

Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

Tools Needed

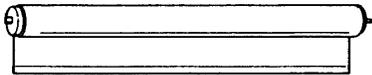
Power Drill, 1/4" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

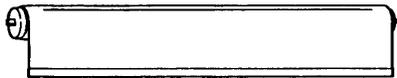
Standard Roll

Material comes off the backside of the roller.



Reverse Roll

Material comes off the front of the roller.

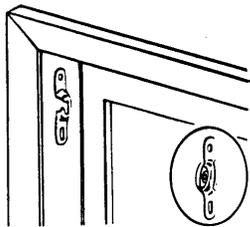


INSTALL THE BRACKETS

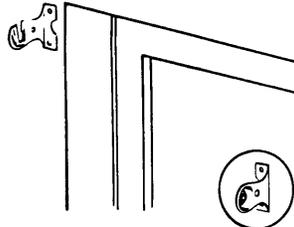
The inside depth or projection of outside or ceiling mount brackets required depends on the diameter of the shade itself and installation obstructions that must be cleared. T-Handles can replace window cranks on some installations.

- Install brackets against a flat surface with the screws provided. Use wall anchors (not provided) if installing into drywall.
- Make sure the brackets are mounted level or the shade will not roll straight.

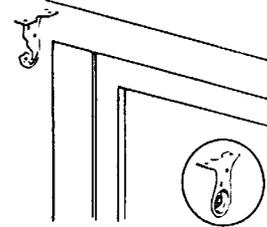
Inside Mount



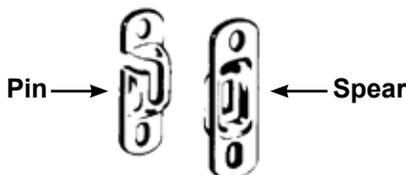
Outside Mount



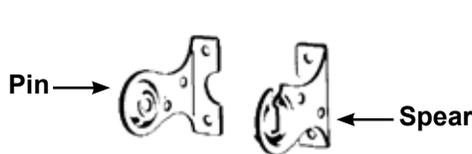
Ceiling Mount



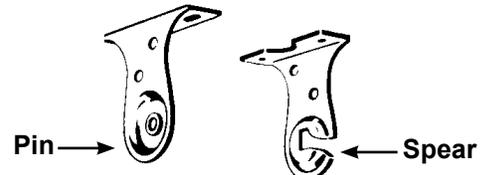
Reverse Inside Mount



Reverse Outside Mount



Reverse Ceiling Mount



INSTALL THE SHADE

Standard

- Insert pin on right side of shade into the bracket.
- Then insert spear on spring end on the left side of the shade into the opposite bracket.

Reverse

- Reverse brackets will be supplied with shades ordered as such
- Insert pin on left side of shade into the bracket.
- Then insert spear on spring end on the right side of shade into the opposite bracket.

SHADE DOES NOT ROLL STRAIGHT

All shades are hung and inspected in the factory to ensure a straight roll. All spring roller shades should be pulled from the center of the bottom of the shade. Pulling the shade from the sides can cause the shade to roll crooked and possible damage the material. Masking tape used on the roller will act as a shim. Use the following instructions to correct.

- If shade veers toward the right (Fig. A) lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

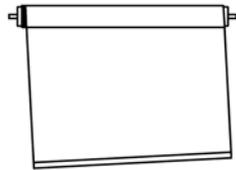
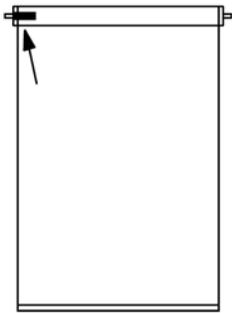


FIGURE A

- If shade veers toward the left (Fig. B) lower shade completely and place a 4" strip of masking tape on the right side. Repeat as necessary until a straight roll is achieved.



FIGURE B

ADJUSTING THE ROLLER TENSION

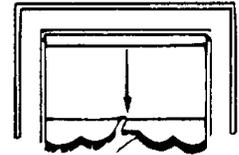
Standard

Occasionally during shipping, the spring in the roller may lose tension. Use the following instructions to adjust the tension. Window shade Spring Roller Crank #10-781WSR in the Lafayette Installation Tools and Supplies List may also be purchased for tightening the spring.

When the shade does not roll up, the spring is too loose. To tighten:

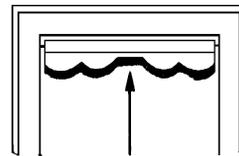


Draw shade down about 18" and remove from brackets.

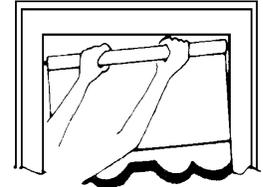


Roll up shade by hand and replace in brackets. Repeat until proper tension is reached.

When the shade rolls up too fast, the spring has too much tension. To loosen:



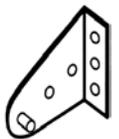
Raise shade all the way up and remove from brackets.



Unroll shade about 18" and replace in brackets. Repeat until proper tension is reached.

INSTALL OPTIONAL HOLD-DOWNS

- Lower the shade and place the pins from the hold-down brackets into the end caps on the bottom rail.
- On the mounting surface, mark the bracket hole locations.
- Check that the brackets are level and attach them to the mounting surface using two screws.



CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.

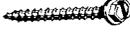
Custom Window Shades 3", 4" Flat & 4" Curved Fascia Installation Instructions

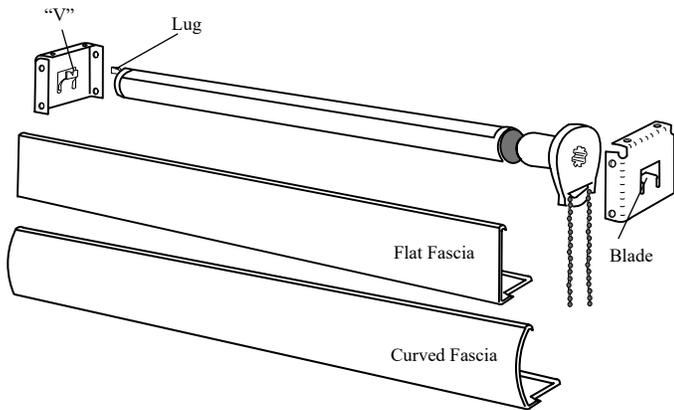
Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

Tools Needed

Power Drill, 1/4" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level

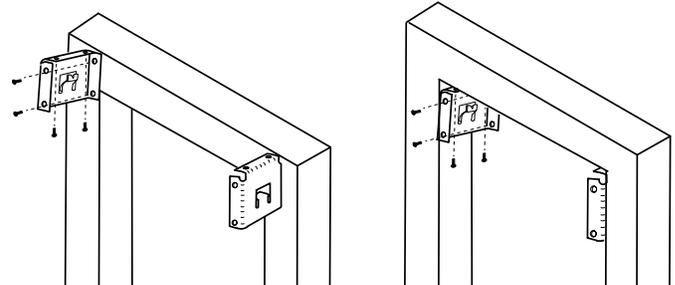


Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 



INSTALL THE BRACKETS

- The open end of each bracket faces downward, as shown in the drawing.
- Use at least two screws per bracket, and make sure the screw heads clear the clutch.

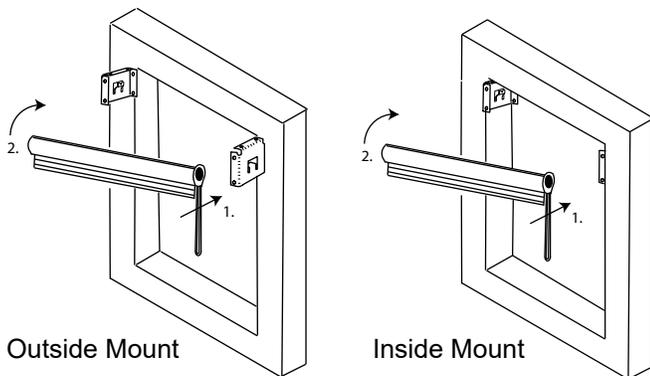


Outside Mount

Inside Mount

INSTALL THE SHADE

- Push the clutch straight onto the blade of it's bracket. The bottom of the clutch should always point straight down.
- Lower the lug of the end plug onto the "V" of it's bracket. The roller should fit securely in the brackets with just a little play.



Outside Mount

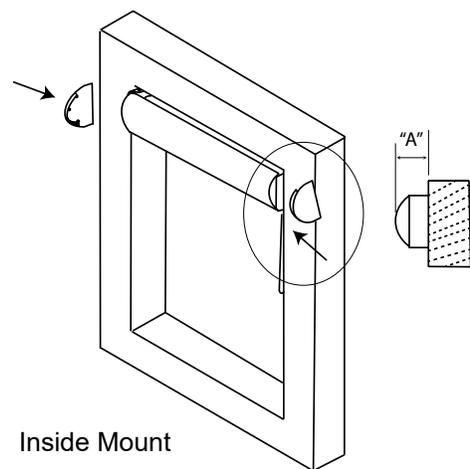
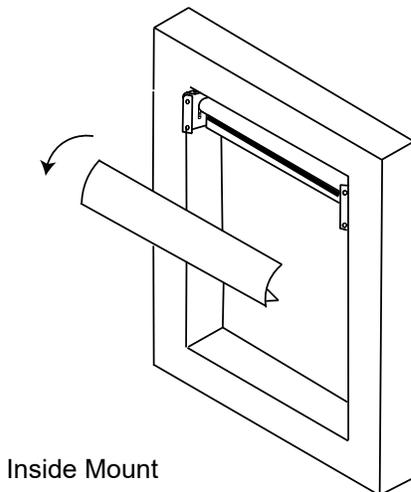
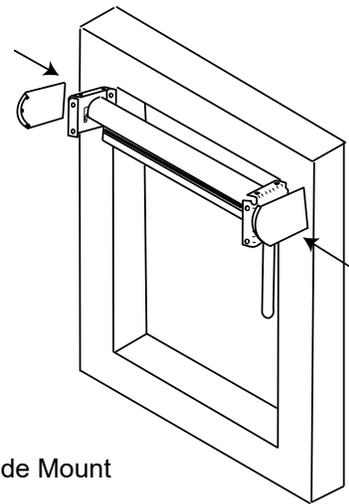
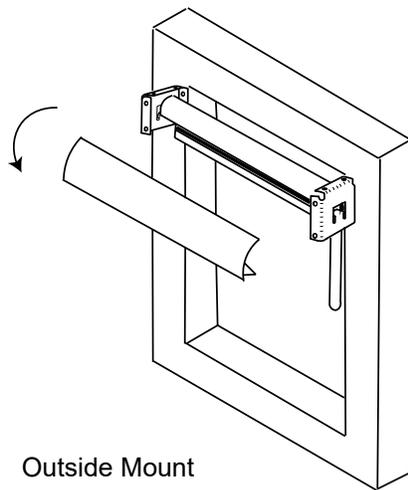
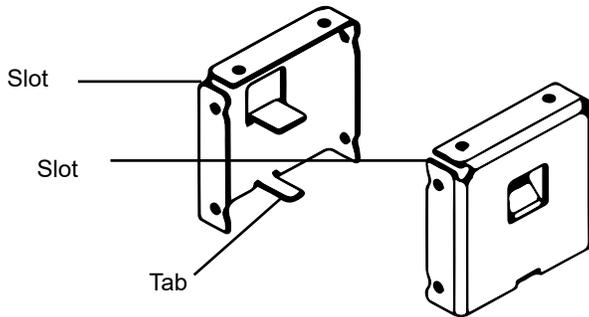
Inside Mount

ATTACH STOPS TO CHAIN

- Use the connector for top stop and attach another connector for lower stop.
- Lower the shade to the sill or floor height and snap the connector on the opposite side from the stop so that the shade cannot be lowered beyond that point.

INSTALL FASCIA

- When all adjustments to the shade have been made, attach fascia.
- Tilt fascia so that the lip at the top of the fascia can rest into the slots in the top of the bracket. Then tilt the fascia forward until it snaps onto the bottom bracket tabs.



FASCIA BRACKET COVERS FOR OUTSIDE MOUNT

- If the Fascia is an Outside Mount there will be peel and stick bracket covers sent with the order.
- Peel off the paper and affix the metal bracket cover to the fascia end.

FASCIA BRACKET COVERS FOR INSIDE MOUNT

- If the end cap needs to be trimmed then cut the end cap 1/8" less than "A".
- To trim the end cap on site, use a straight edge and a razor blade knife to score the inside of the end cap at least 4 or 5 times and snap it off against the straight edge. Example: if "A" is 1 1/4"; end cap should be cut to 1 1/8" and then installed. (See IB mount diagram below)



lafayetteinteriorfashions.com

18-2204-FASCIA March 2015

[BACK](#)

Genesis Installation Instructions

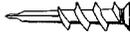
Custom Window Shades SL 5" Fascia Installation Instructions

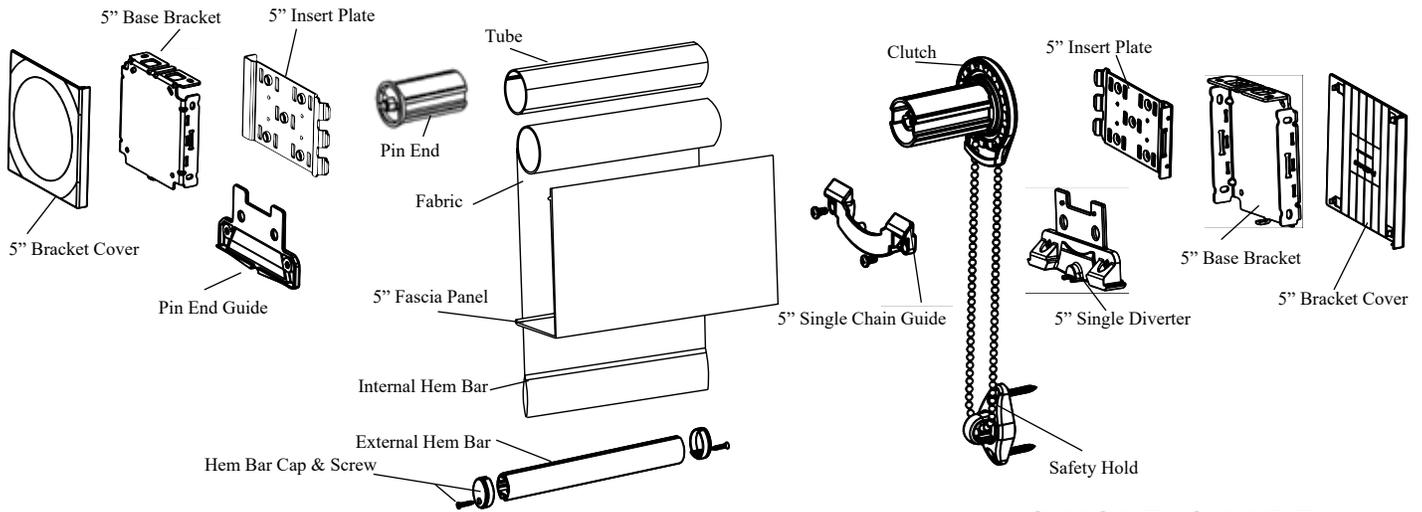
Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

Tools Needed

Power Drill, 5/16" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



Mounting Surface	Fastener
Wood	#12 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 



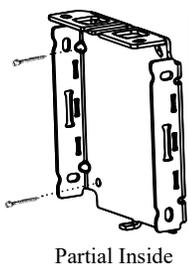
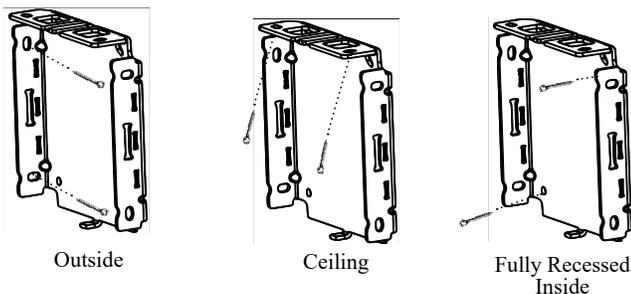
SINGLE SHADE

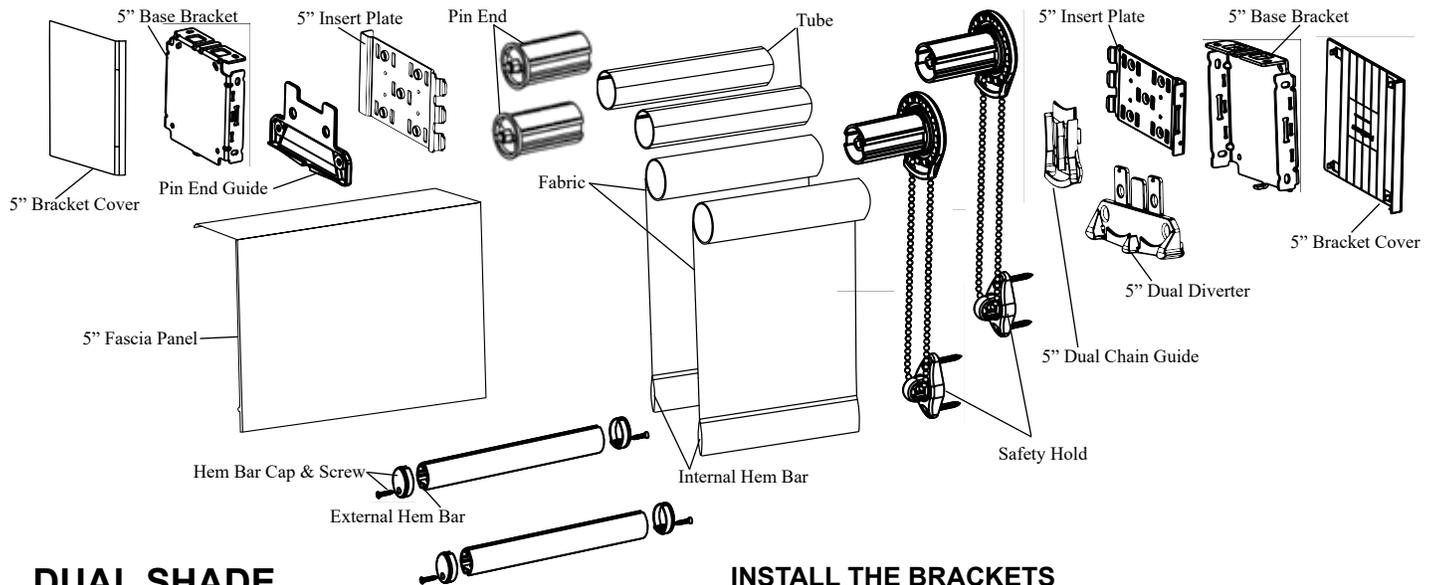
INSTALL THE BRACKETS

- The open end of each bracket faces downward, as shown in the drawing.
- Use at least two screws per bracket, and make sure the screw heads clear the clutch.

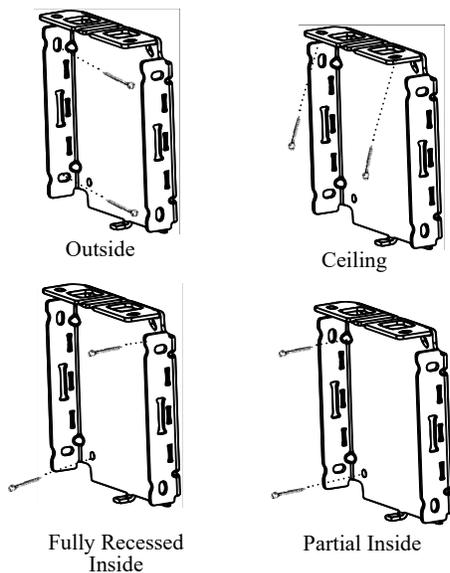
SINGLE SHADE INSTALLATION

- Install brackets as required using the proper fasteners and anchors.
- Install the clutch or motor end of the shade first and then the idler end
- The shade must be supported as it is being completely seated into the brackets. DO NOT support the shade by the clutch or motor alone as this could cause damage to the clutch or motor.





DUAL SHADE



INSTALL THE BRACKETS

- The open end of each bracket faces downward, as shown in the drawing.
- Use at least two screws per bracket, and make sure the screw heads clear the clutch.

DUAL SHADE INSTALLATION FOR OUTSIDE MOUNT

- Install brackets as required using the proper fasteners and anchors.
- For upper shade, insert chain guide.
- Then the shades should be installed beginning with the one in the upper position. With each shade, install the clutch or motor end of the shade first and then the idler end.
- The shade must be supported as it is being completely seated into the brackets. DO NOT support the shade by the clutch or motor alone as this could cause damage to the clutch or motor.

DUAL SHADE INSTALLATION FOR CEILING, INSIDE OR PARTIAL INSIDE MOUNT

- For these types of installations, the brackets and fascia must be pre-assembled before the brackets are mounted.
- Using a 3/16" bit, pre-drill into fascia lining up with the top, front mounting hole of the bracket.
- For upper shade, insert chain guide.
- The shades should be installed beginning with the one in the upper position. With each shade, install the clutch or motor end of the shade first and then the idler end.
- The shade must be supported as it is being completely seated into the brackets. DO NOT support the shade by the clutch or motor alone as this could cause damage to the clutch or motor.



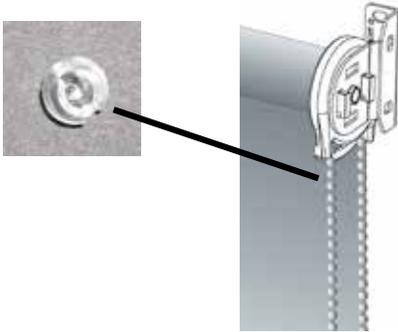
ATTACH STOPS TO CHAIN

Right Side Clutch

- Lower the shade to desired length.
- On the front of the chain directly below the clutch, attach the round stop to the first bead on the chain. This will prevent the shade from being lowered beyond that point.

Left Side Clutch

- Lower the shade to desired length.
- On the back of the chain directly below the clutch, attach the round stop to the first bead on the chain. This will prevent the shade from being lowered beyond that point.



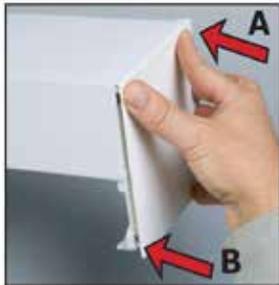
ATTACH THE FASCIA - 5" fascia does not require notching

- Attach the fascia by hooking the bottom lip of the long side of the fascia panel onto the bottom of the bracket.
- Swing the top of the fascia panel toward the bracket and firmly press at the top until the lip on the fascia engages the top center tab of the bracket.



Hook top lip of fascia onto bracket

Engage the bottom lip of the fascia with the bottom tab



Fasten front latches of cover to bracket along fascia

Fasten back edge

INSTALL CORD TENSION LOCK

- The revised American National Standard for Safety of Corded Window Covering products requires if corded window products are used in the home, cord cleats or cord tension locks must be properly installed.

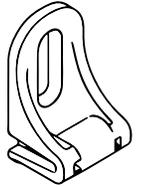


- See separate instructions included for installation of the Cord Tension Lock for child and pet safety.

INSTALL MAGNETIC OR OPTIONAL HOLD-DOWNS

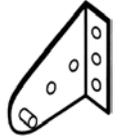
Magnetic

- Fully lower shade.
- Line up magnetic ball of hold-down bracket with bottom rail.
- Mark with a pencil and secure to the wall or door.



Optional

- Lower the shade and place the pins from the hold-down brackets into the end caps on the bottom rail.
- On the mounting surface, mark the bracket hole locations.
- Check that the brackets are level and attach them to the mounting surface using two screws.



CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.

Custom Window Shades Blockout Installation Instructions

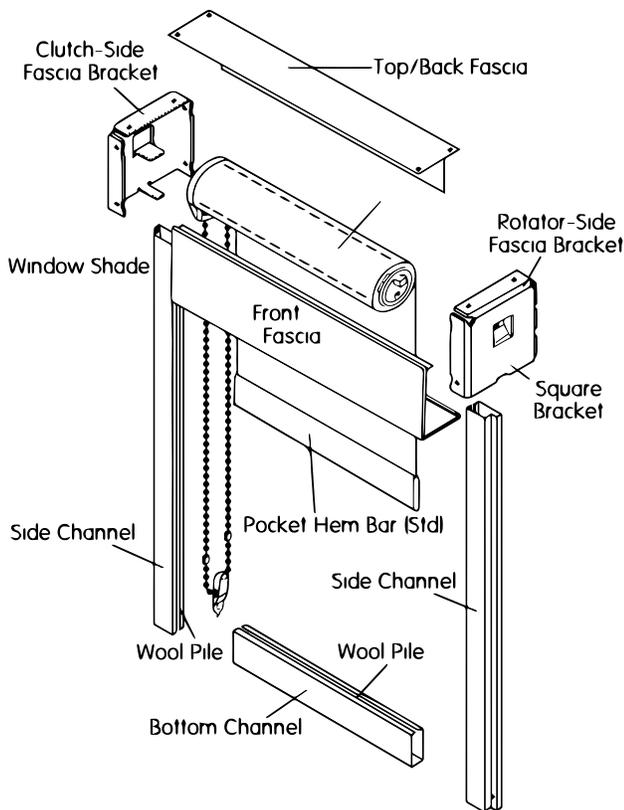
Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

Tools Needed

Power Drill, 5/16" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



Mounting Surface	Fastener
Wood	#12 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 



INSTALL THE BRACKETS

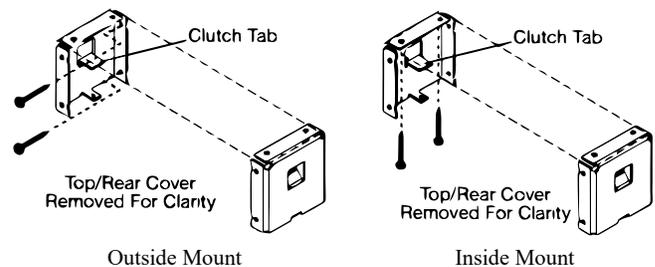
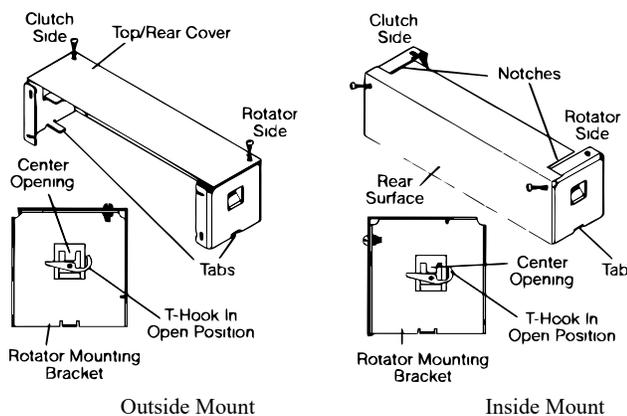
There are two different mounting brackets: the clutch-side and the rotator-side. These instructions show if the beaded chain is on the left. If your beaded chain is on the right, reverse the positions of the clutch-side and rotator-side mounting brackets.

Attach the Top/Rear Cover - Inside, Outside Mount
(Top/rear cover has a notch (cutout) at each end and two screw holes.)

- Orient the mounting brackets so the tabs are down and face each other.
- Set the top/rear cover in place with the screw holes on top.
- Attach the top/rear cover to the mounting brackets using the small flat-head Phillips screws and nuts provided.
- Locate the T-hook on the inside of the rotator-side mounting bracket and move it to the open position.

Mount the Brackets

- Use the two holes in the rear of each bracket.
- Attach each bracket to the mounting surface with two hex-head screws.
- **IMPORTANT:** With outside mounts, use a level to be sure the top cover is horizontal. With inside mounts, check that the mounting surface is level. If necessary, add shims to the brackets to make the shade level.



INSTALL THE SHADE (A.)

- With the clutch bottom in the down position, slip the clutch end of the shade onto the clutch tab on the clutch-side mounting bracket.
- The lower tab, used to secure the cover, goes between the bead chains.
- Rotate the T-hook in the rotator-side mounting bracket in the open position.
- Position the rotator pin on the shade into the center opening on the rotator-side mounting bracket.
- Rotate the T-hook, on the rotator-side mounting bracket, to the closed position. The handle should be straight down.

INSTALL SIDE CHANNELS (B.)

- Lower the shade slightly when you mount each side channel to fit the shade onto the top of the channel.
- Align the outer edge of the side channels with the outside of the brackets. The mounting holes will be on the rear face of the side channels, with the larger access holes on the front side. (room side)
- Hold the top of each side channel snug against the bracket, and mark through the side channel's mounting holes to determine where to drill the pilot holes.
- After marking all the holes on each side, measure the side-to-side distance between them. The distance between the top two holes and the bottom two holes should be equal.
- Drill pilot holes approximately 3/8" deep using a 3/32" drill bit.
- Use the screws provided to attach the side channels to the mounting surface.

INSTALL BOTTOM CHANNEL (C.)

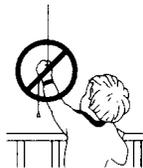
- Align the bottom of the channels and mount it with screws provided.
- Screw through the side of the bottom channel when attaching it to the molding or wall with an outside mount; or screw down through the bottom of the channel when attaching it to the sill or casement with an inside mount.

INSTALL SIDE CHANNEL PLUGS

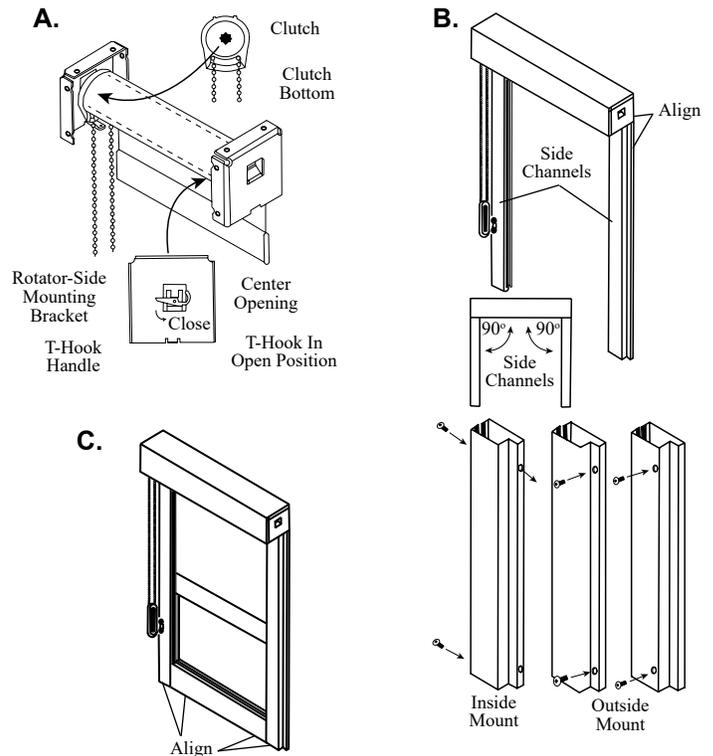
- Side channel plugs are included for outside mount shades. Cover the access holes in the side channels with the provided plugs, pushing them in until they are firmly seated.

INSTALL CORD TENSION LOCK

- The revised American National Standard for Safety of Corded Window Covering products requires if corded window products are used in the home, cord cleats or cord tension locks must be properly installed.



- See separate instructions included for installation of the Cord Tension Lock for child and pet safety.

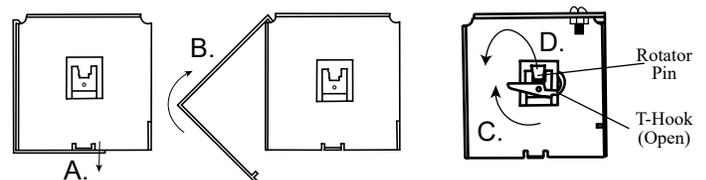


CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.

FASCIA AND SHADE REMOVAL

- Raise shade completely before removing. Damage to a blackout shade can easily occur if they are not in the full up position.
- Remove the front/bottom cover of the fascia by pulling down on the bottom of the cover, near the mounting brackets, to release it from the tabs on the mounting brackets. (A.)
- Rotate the cover and remove it. (B.)
- Rotate the T-hook on the rotator-side mounting bracket to open position. (C.)
- Lift the rotator pin end of the shade out of the bracket, lowering the shade on that end as little as possible for the next step. (D.)
- Carefully pull the shade from the clutch tab on the clutch-side mounting bracket.



18-2220-03 March 2015

Custom Window Shades Genesis® Board Mounted Shades

Thank you for choosing Genesis Custom Shades. With proper installation and care, your new shade will provide many years of beauty and performance.

Tools Needed

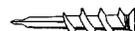
Power Drill, 1/4" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



Shade Width	Brackets Required
16" - 36"	2
36 1/16" - 72"	3
72 1/16" - 108"	4
108 1/16" - 144"	5

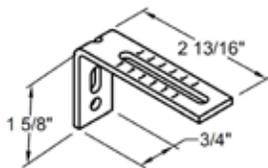
Parts List

Screws: 1 1/2" into wall - OS
3/4" into headrail - OS
3" into headrail - IS

Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

BEFORE INSTALLING

- Remove shade from the package. Keep all packaging until the shade operates to your satisfaction. Contents of your hardware package may vary depending on options chosen. Additional fasteners may be needed based on your specific mounting surface.



INSTALL THE BRACKETS

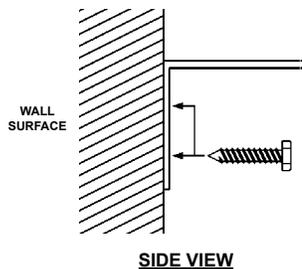
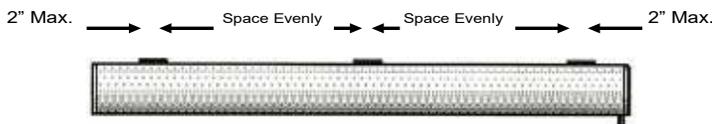
- With inside and ceiling mounts, use a level to check that the mounting surface is level. Shim brackets if necessary.

Outside Mount

- Measure 2" in from each end of the headrail and mark the bracket location on the mounting surface. Space additional brackets evenly between the end brackets.
- Mount first bracket by putting a screw into the slotted hole of the bracket. Repeat process on the other side. If center support is needed, evenly space it between the left and right bracket.
- Place a 4' level on top of brackets and adjust the brackets up or down as needed to assure they are level.
- Once level, tighten the screw and place an additional screw in the round hole of the bracket

Inside Mount - No Brackets Required

- Use mounting screws provided to attach headrail to the top sill of the window opening.



INSTALL THE SHADE

Outside Mount

- Place shade on to mounted brackets and evenly adjust the shade side to side for optimal coverage of the window.
- Place 3/4" screw up from the bottom to the front or back of the shade, and into the slotted part of the bracket for board mounted Genesis.
- Operate the shade for proper operation and adjust if necessary.

Inside Mount - Board Mounted Allure (No Brackets Required)

- Measure 2" in from the ends of the headrail and mark the screw location on the bottom of the board. Space additional screws evenly between the screws. Starting in front of the shade at each end, alternate screws in front and behind shade.
- Pre-drill the headrail vertically with a 3/16" drill bit before securing with screws.
- Operate the shade for proper operation and adjust if necessary.

ATTACH THE VALANCE

- Attach the valance to the velcro strip attached to the headrail.

OPERATE THE SHADE

- Genesis Shades come with a continuous loop chain so that the chain length does not exceed the ordered length.
- Pull on the back of the chain to lower the shade. Once the shade reaches the full length, the view can be adjusted.

INSTALL CORD TENSION LOCK

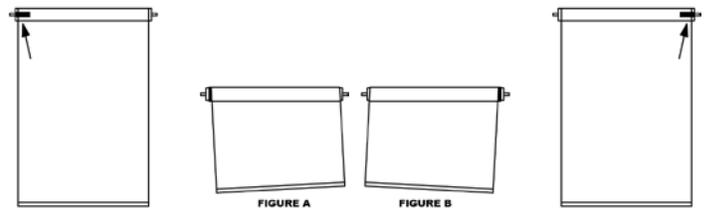
- See Cord Tension Lock installation Instructions

INSTALL HOLD-DOWNS (Optional)

- See Hold-Down Installation Instructions

ADJUST THE SHADE (If Necessary)

- Any product that rolls on a tube or roller has a potential to skew. All shades are checked for skewing at the time of inspection. The factory will shim the roller if necessary to assure your shades are rolling straight. When installing, make sure the brackets are level. If the brackets are off by even as little as 1/8", skewing can occur.
- If shade veers toward the right, lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved. (Fig. A)
- If shade veers toward the left, lower completely and place a 4" strip of masking tape on the roller on the right side. Repeat as necessary until a straight roll is achieved. (Fig. B)



ADJUSTING THE LOWER STOP

Inside/Outside Mount - Right Control

1. Measure how much shade needs to be raised or lowered. (IB)
2. Remove shade from window opening. (IB)
3. Remove cassette cover opposite of clutch (idle end of the shade)
4. Lower shade to original lower limit.
5. Pull slightly on chain to create slack in clutch.
6. Insert large flat blade screwdriver into end of shade.
7. Turn clockwise to raise shade or counter clockwise to lower shade.
8. Pull on chain to make sure desired length is correct. If not, repeat steps 5 - 7.
9. Reattach cassette cover (and return shade to window opening if (IB).

Inside/Outside Mount - Left Control

- Follow steps 1 - 6 above.
- 7. Turn counter clockwise to raise shade or clockwise to lower shade.
- 8. Reattach cassette cover (and return shade to window opening if (IB).

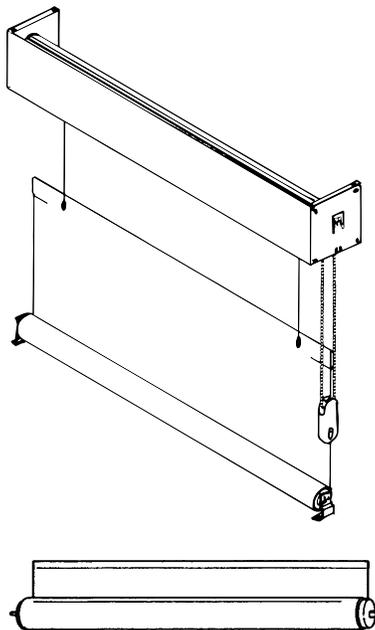


Custom Window Shades Top-Down Shade Instructions

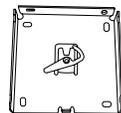
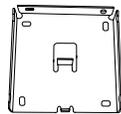
Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

Tools Needed

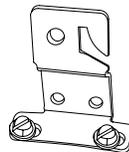
Power Drill, 1/4" and 5/16" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



Standard Roll
Material comes off the backside of the roller.



Top Fascia
Brackets



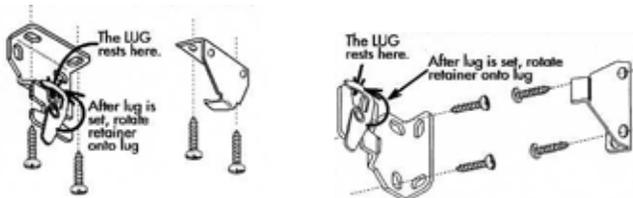
Bottom Spring
Roller Bracket

Mounting Surface	Fastener
Wood	#6, #12 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

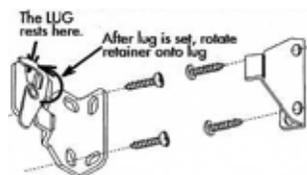
INSTALL THE BRACKETS

The inside depth or projection of outside or ceiling mount brackets required depends on the diameter of the shade itself and installation obstructions that must be cleared. T-Handles can replace window cranks on some installations.

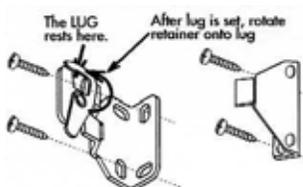
- Clutch installation brackets are universal and can be used for inside, outside, ceiling and reverse roll mounting.
- If the clutch is on the right side, attach brackets to window frame, molding, wall or ceiling.
- If the clutch is on the left, reverse the bracket position.
- Make sure the brackets are mounted level or the shade will not roll straight.
- Install brackets against a flat surface so they are not angled to the inside or outside.
- Install bottom spring roller brackets against a flat surface with the screws provided. Use wall anchors (not provided) if installing into drywall.
- Install top fascia brackets - making sure to line up bottom brackets. (See photos for correct alignment)



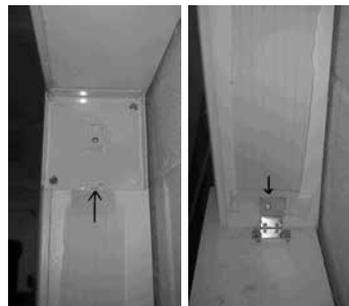
Ceiling Mount



Inside Mount



Outside Mount



Left Side



Right Side

INSTALL THE SHADE

- Push the clutch straight onto the blade of the clutch bracket. The bottom of the clutch where chain comes out should always point straight down.
- Lower the lug on the end plug onto the "V" of the locking bracket. **Note:** Notch in the plug should face to the back.
- If the clutch is on the left, reverse the bracket position.
- Turn lock on bracket until the lug is enclosed.
- The roller should fit securely in the brackets with just a little play.
- Install spring roller shade with hem to window side.
- Insert pin on left side of shade into the bracket.
- If the clutch is on the left, reverse the bracket position.
- Then insert spear on spring end on the right side into the opposite bracket.
- Install clutch roller tube into top brackets - Clutch side first, then idler side.
- Control side can go either left or right.

ATTACH CORD TO SHADE AND TO CLUTCH ROLLER

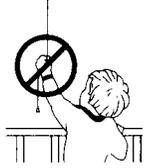
- Thread cord through front of hem eyelet and attach spring-loaded adjusting ball stop. (Figure A)
- Hold right cord up to roller so that it's straight and make a pencil mark to the right side of the cord. (Figure B)
- Repeat step for left side, making a mark to the left side of the cord.
- Tie a knot at the end of the cord and place through roller bracket so knot sticks out on the right side.
- Attach bracket to the tube to the right side of the pencil mark. (Figure C)
- Repeat steps for the left side.
- Be sure to align cords to ensure shade is level.

ADJUST AND LEVEL SHADE

- Raise shade up 6" - 12" and level hem by adjusting the spring-loaded ball stops as needed.

INSTALL CORD TENSION LOCK

- The revised American National Standard for Safety of Corded Window Covering products requires if corded window products are used in the home, cord cleats or cord tension locks must be properly installed.



- See separate instructions included for installation of the Cord Tension Lock for child and pet safety.



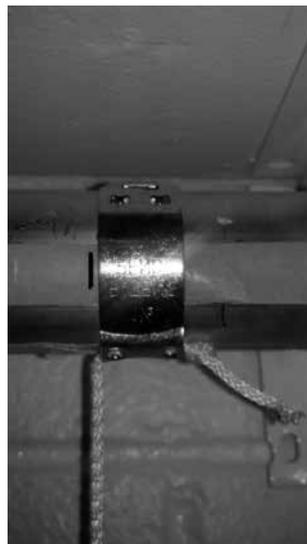
Figure A



Figure B



Left Side



Right Side

Figure C

SHADE DOES NOT ROLL STRAIGHT

All shades are hung and inspected in the factory to ensure a straight roll. All spring roller shades should be pulled from the center of the bottom of the shade. Pulling the shade from the sides can cause the shade to roll crooked and possibly damage the material. Masking tape used on the roller will act as a shim. Use the following instructions to correct.

- Make sure brackets holding cords to top roller are aligned.



- If shade veers toward the right (Fig. A) lower completely and place a 4" strip of masking tape on the roller on the left side. Repeat as necessary until a straight roll is achieved.

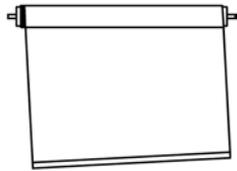
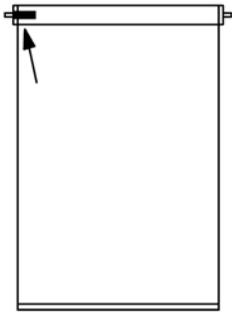


FIGURE A

- If shade veers toward the left (Fig. B) lower shade completely and place a 4" strip of masking tape on the right side. Repeat as necessary until a straight roll is achieved.



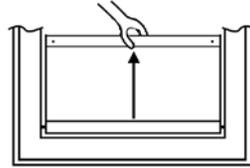
FIGURE B

ADJUSTING THE ROLLER TENSION

Standard

Occasionally during shipping, the spring in the roller may lose tension. Use the following instructions to adjust the tension. Window shade Spring Roller Crank #10-781WSR in the Lafayette Installation Tools and Supplies List may also be purchased for tightening the spring.

When the shade does not roll up, the spring is too loose. To tighten:

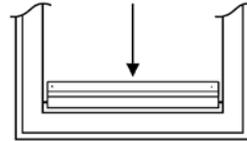


Draw shade about 18" and remove from brackets.



Roll up shade by hand and replace in brackets. Repeat until proper tension is reached.

When the shade rolls up too fast, the spring has too much tension. To loosen:



Lower shade all the way down and remove from brackets.



Unroll shade about 18" and replace in brackets. Repeat until proper tension is reached.

CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.



Item# 18-2220-05 March 2015

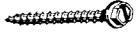
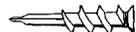
Custom Window Shades Season Vue Exterior Roller Shade w/ Cable Guide

Thank you for choosing Genesis Custom Window Shades. With proper installation and care, your new shades will provide many years of beauty and performance.

Tools Needed

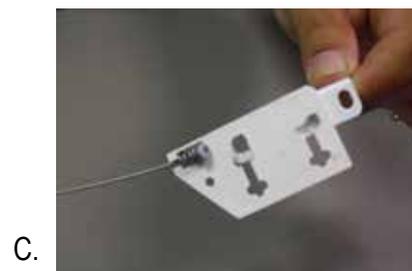
- Power Drill, 5/16" Driver and drill bits
- Tape Measure
- Flat blade Screwdriver
- Phillips Screwdriver
- Pencil
- Level



Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

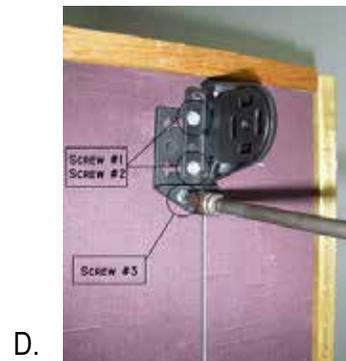
BUILD THE UPPER CABLE GUIDE SUB-ASSEMBLY

- Assemble the shade installation bracket to the cable support base. Align and insert the outboard round peg of the cable support base with the lower alignment hole on the corresponding shade installation bracket. (A.)
- Feed the unfinished end of the stainless steel cable through the cable tension spring until the molded end of the stainless steel cable is stopped by the spring. (B.)
- Feed the unfinished end of the stainless steel cable through the cable guide slot on the lower portion of the cable support plate. Compress the spring onto the molded cable end to allow the spring and molded cable end to fit into the retention cavities on the back side of each cable support base. (C.)
- Repeat to build the opposite side cable guide sub-assembly.



MOUNT THE SUB-ASSEMBLY

- Install both upper cable guide sub-assemblies to the desired outside mount mounting surface with the outside edges of the installation brackets placed at the ordered width apart.
- Each upper cable guide sub-assembly should be mounted using three screws. Two screws are installed through the metal shade installation bracket and cable support base and one screw is installed through the hole in the lower portion of the cable support base. (D.)



INSTALL THE SHADE AND CABLE GUIDE

- Install the shade into the brackets. Compress the pin end of the SL shade and align and insert the SL clutch hooks with the slots in the SL shade mount bracket. Caution: Assure that hooks on clutch and pin end are fully seated in shade installation brackets. (A.)
- Lower the shade approximately 12".
- Thread the corresponding loose end of the stainless steel cables through the bottom rail end caps on each side of the bottom rail. (B.)
- Lower the shade to the desired finished length. Mark the location of the lower cable tensioner sub-assembly's position for the desired finished shade length. (C.)
- Disassemble both of the lower wire tensioning sub-assemblies by removing the threaded caps and the screws from the centers of the threaded retainer cups. (D.)
- Attach the lower wire tensioner sub-assembly's L-bracket to the vertical mounting surface at the desired length and align with the stainless steel cable as it exits the cable support plate. Each L-bracket should be mounted using two screws. (E.)
If a sill mount is desired; Screw the lower tensioner threaded retainer cup directly to the horizontal mounting surface. Discard the painted L-brackets if mounting on a horizontal sill.
- Repeat for opposite side of shade.
- Insert the loose end of the stainless steel cable through the hole in the center of the lower tensioner's threaded cap and cable retainer with set screw. (F.)
- Align the set screw with the top of the lower tensioner's threaded cup. Lock the cable retainer in place by tightening the set screw on the cable retainer. (G)
- Cut the excess stainless steel cable below the cable retainer leaving approximately a 1/8" tail. (H.)
- Repeat Steps for opposite side of shade.
- Screw both of the lower cable tensioner sub-assembly's threaded caps back onto the threaded retainer cup portion of the lower cable tensioner sub-assembly until each cable is taut. Caution: Do not over tighten the cable. (I.)
- Attach the color coordinated end caps onto the shade installation brackets on each side at the top of the shade. (J.)
- Test the shade for proper operation.



A.



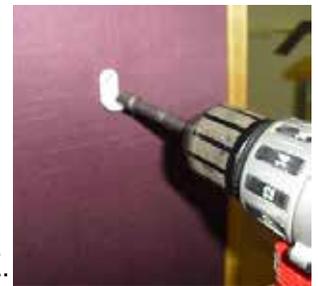
B.



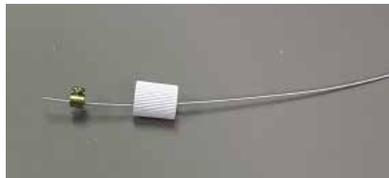
C.



D.



E.



F.



G.



H.



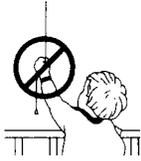
I.



J.

INSTALL CORD TENSION LOCK

- The revised American National Standard for Safety of Corded Window Covering products requires if corded window products are used in the home, cord cleats or cord tension locks must be properly installed.



- See separate instructions included for installation of the Cord Tension Lock for child and pet safety.

CAUTION

Wind Advisory: Because these shades are exposed to some environmental elements, such as wind, it is advisable to roll up the shades when there are windy conditions.

CARE AND CLEANING

Shade fabrics can be cleaned periodically using a vacuum with a soft bristle attachment. Shade fabrics with fiberglass or PVC can usually be wiped gently with mild detergent. We recommend testing a small area prior to cleaning entire shade. For shade fabric content refer to the Genesis technical specifications found in the Dealer Center under Product Information/Genesis. Pattern Hainje is a paper based material and is not recommended to come in contact with water. Ultrasonic cleaning is not recommended.



Custom Window Shades Roman Shade Installation Instructions Standard, Top Down/Bottom Up and Achieva Shades

Thank you for choosing Genesis Roman Shades. With proper installation and care, your new shade will provide many years of beauty and performance.

Tools Needed

Power Drill, 5/16" Driver and drill bits
Tape Measure
Flat blade Screwdriver
Phillips Screwdriver
Pencil
Level



Mounting Surface	Fastener
Wood	#6 Hex Head Provided 
Drywall, Plaster	Wall Anchors Not Provided 
Metal	Sheet Metal Not Provided 

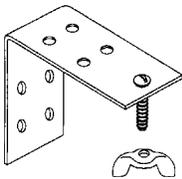
Standard Brackets - Achieva Clutch System

Outside Mount

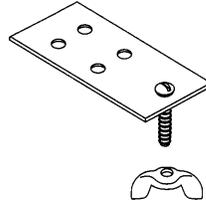


New York Brackets - Valance and Cord lift Systems

Outside Mount



Inside Mount



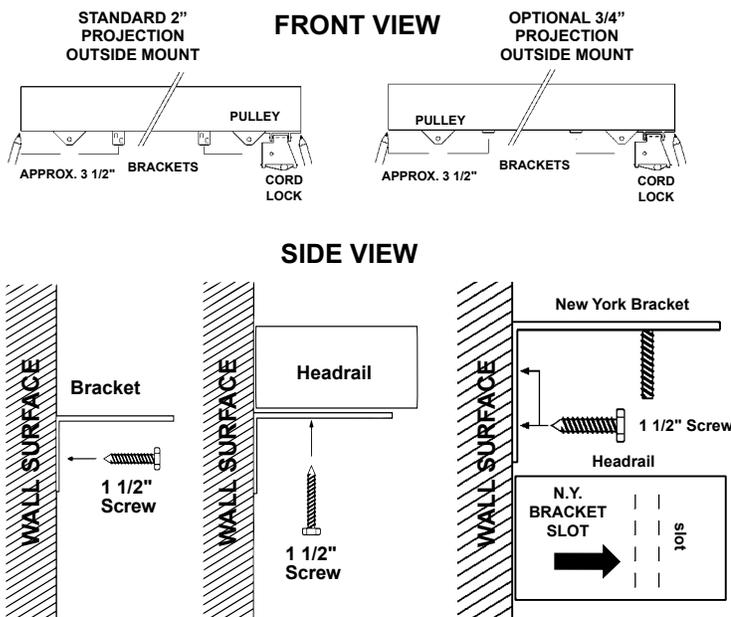
INSTALL THE BRACKETS

- Center the shade's width onto the opening and mark the outside and bottom edges.
- Measure in approximately 4 1/2" from each mark to determine the two end bracket locations. An appropriate wall anchor may be required depending on the mounting surface and weight of the shade.
Note: Always place the bracket on the shade to check for hardware or other obstructions that may interfere with shade operation. Adjust bracket location accordingly.
- Secure the brackets to the wall using 1 1/2" screws.
- When installing 7/8" projection, some installers screw directly through the headrail into the wall, thus eliminating the brackets.

INSTALL THE SHADE

Outside Mount

- Secure the shade to the brackets using 1 1/2" screws. Remember, if using "New York" brackets (2" projection only), these are designed to fit through the slot cut into the Genesis headrail.
- Using an awl, carefully punch a hole through the fabric covering the headrail to eliminate any possibility of ruining the fabric as the screws are tightened.
- Check for smooth operation of the shade. If the shade binds, all hardware and lift cords should be clear of the brackets or other obstructions.



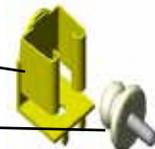
INSTALL THE SHADE

Inside Mount

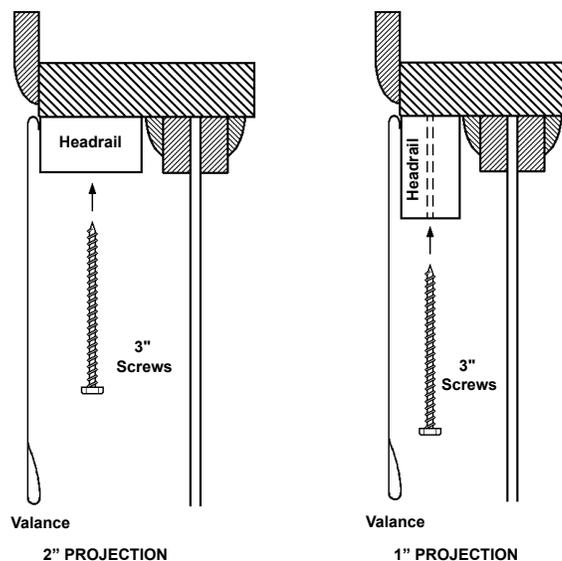
- No brackets required for Inside Mount.
- Pre-drill using 3/16" drill bit, making sure not to interfere any moving cords that operate the shade.
- Use 3" screws to secure shade in the opening.
- Check for smooth operation of the shade. If the shade binds, all hardware and lift cords should be clear of the brackets or other obstructions.
- Specialty Shape - Roman Arches
 - > Installed with Button Catches - Attach the catch to the mounting surface with a screw. The button screws into the board.

This piece screws into mounting surface

This piece screws into back of board



SIDE VIEW



INSTALL OPTIONAL HOLD-DOWNS

- Lower the shade and place the pins from the hold-down brackets into the end caps on the bottom rail.
- On the mounting surface, mark the bracket hole locations.
- Check that the brackets are level and attach them to the mounting surface using two screws.



OPERATE THE SHADE

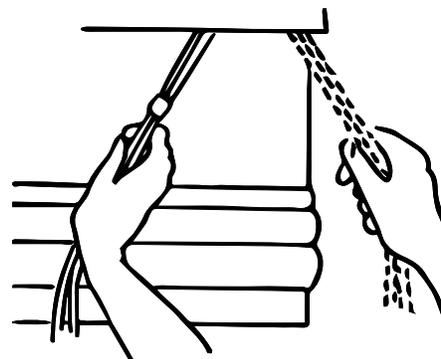
Top Down/Bottom Up

- Shade has two cords. Left cord raises the shade from the bottom up to the top of the window. Right cord lowers the shade to the bottom of the sill.

Achieva Clutch

- Continuous cord loop system. Pulling the back side of the cord loop will lower the shade. You can stop pulling when the shade reaches the sill, or continue pulling and the shade will raise back to the top of the window.

STANDARD OPERATION



pull cord toward
inside to release

pull cord toward
outside to lock

CARE AND CLEANING

Regular vacuuming with a soft bristle attachment will maintain a like-new appearance for most cloth fabrics. Wiping with cold water and a mild detergent will take care of most vinyl fabrics.



Custom Window Shades Decorative Pulls and Accents

ATTACHING DECORATIVE PULLS

All pulls are shipped separately to avoid shipping damage. All pulls are designed for a sewn hemline with a wood slat.

Pulls are not available on Season-View or Solar Comfort shades.



Hem Grip

Remove wood slat from pocket, install hem grip, then slide slat inside hem.



Eyelet

Factory installs in center of hem line to attach a ring pull, tassel, wood tassel or Urn Cord Weight with a cord.



Ring Pull

Insert cord loop on the end of the ring pull through eyelet. Open cord and insert pull through loop. Pull to tighten. Can also attach with a Higbee Button.



Tassel

Insert cord loop on the end of the tassel through the eyelet. Open cord and insert tassel through loop. Pull to tighten. Can also attach with a Higbee Button.



Higbee Button

Screw into the center of the hem line through the wood slat. Can attach a ring pull, tassel, wood tassel or Urn cord weight with a cord.

DECORATIVE ACCENTS

Decorative Accents are shipped separate to avoid shipping damage. A decorative plate with screws will be sent for attachment to the front or back of the shade hemline.



Carpet Pull



Charleston Pull



Leather Pull