

Job Description – Rehabilitation Technician

TITLE:	Rehabilitation Technician
STATUS:	Exempt, PRN
EMPLOYMENT TYPE:	Unpaid (Internship)
REPORTS TO:	Development Assistant/Volunteer Coordinator
GENERAL FUNCTION:	The Rehabilitation Technician is responsible for assisting physical and occupational therapists with non-clinical tasks in our outpatient pediatric setting.
REQUIRED EXPERIENCE:	Experience with rehabilitative health or physical/occupational therapy preferred, but not required.
REQUIRED EDUCATION:	Candidate must hold a high school diploma and ideally have interest in the field of physical or occupational therapy with plans to attend PT/OT school in the future.
CERTIFICATIONS:	CPR/First Aid Certification

PREREQUISITE SKILLS:

- Must have working knowledge of the rehabilitation field and therapy professions.
- Ability to take initiative to work effectively and independently and with other team members.

- Ability to communicate openly, honestly, directly and effectively with all staff by both written and verbal skills.
- Ability to incorporate a basic understanding of human behaviors, developmental needs, physical needs, emotional needs, and comfort during all interactions.

ESSENTIAL FUNCTIONS:

The following functions describe the essential duties of this role. Other additional related duties may be assigned from time to time.

- 1. Provide general patient care.
- 2. Assist physical or Occupational therapist with therapy treatment.
- 3. Maintain safe and clean working environment by keeping treatment areas organized and clean and complying with procedures, rules, and regulations.
- 4. Assist with administrative duties.
- 5. Maintain patient confidence and protect operations by keeping patient information confidential always, conforming to HIPAA privacy regulations.
- 6. Other duties as assigned.

PHYSICAL/ENVIRONMENTAL REQUIREMENTS:

- Ability to lift 50 pounds overhead.
- Ability to walk up to 10 miles per day.
- Ability to work around horses.
- Ability to sustain frequent
 - o Standing
 - o Walking
 - o Bending (forward and sideways)
 - o Grasping
 - o Twisting at the waist
 - o Squatting
 - o Kneeling

ORGANIZATION OVERVIEW:

Located in Carmel, Indiana, The Children's TherAplay Foundation is a not-for-profit outpatient pediatric rehabilitation clinic providing physical and occupational therapies for children with special needs. We incorporate the movement of horses, through a treatment strategy called *hippotherapy*, as a therapeutic tool during physical and occupational treatments. Children's TherAplay is an Equal Opportunity Employer. We are committed to the inclusion of and full participation by all persons in the achievement of our mission.

RESUME SUBMISSION DIRECTIONS:

Interested candidates should submit their resumes and cover letters to Katie Stratman, Development Assistant, by mail or email.

Email: <u>kstratman@childrenstheraplay.org</u>

Mail: Children's TherAplay, Attn.: Katie Stratman, 9919 Towne Rd., Carmel, IN 46032

DISCLAIMER

A contracted position with the Foundation is neither implied nor guaranteed as a result of this internship.

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