

## St. Luke Catholic School - PTO Meeting

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Present: Heather Allen, Kristin Beam, Kathleen Art, Kelly Wessel, Liz Held, Kelly Rees, Bis Feldmann, EJ Whitacre, Elizabeth Snook, Ashley Hileman, Jenn Rotz, Heather Malarney, Laura Deer, Kim Moriarty, Molly Beckman, Patricia Cominsky, Whitney Robinson, Jacquelyn Gleaves, Jen Schaefer, Tara Strohl.

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Not Present: Mandy Heslin, Mary Peterman, Emi Osterhaus, Alyssa Wagner, Nan O'Brien, Angela Agricola, Beth Brown, Lori Feldman, Kristin Crisp, Katheryne Stapleton, Mary Petruzzi, Amy Waninger, Rachel Gallagher, Lori LeRoy, Jenny Rohn, Kit O'Neill

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**Meeting began at 7:10pm in the Teacher's Lounge with prayer.**

### **Committee Reports:**

#### **Membership** (Molly Beckman):

- Committee chairs met to discuss recruiting new members for next year. Need to fill 14 vacating positions.
- Current PTO Board will be receiving email for next year's committee preferences.
- We do have openings for chair positions next year.
- PTO President will be revisiting bylaws regarding committee responsibilities and overall membership requirements. Currently, the membership requirements are really not adhered to and there is not consequence for not adhering to those requirements.
- Discussed possible new members for next year. Remember, if you are talking to friends to give them an idea of what is asked of our board members so we taking on people who want to join and not just joining the board because they were asked.

#### **Fundraising** (Kelly Wessel):

- February Dine to Donate is 2/28 at City Barbecue, Carmel. March Dine to donate will be 3/19 at Chipotle in Nora from 4-8pm.
- January Dine to Donate brought in approx. \$300 from Northside Social and the Nook.
- Took suggestions for April's location.
- Discussed next year's fundraisers and what PTO submitted to church commission. In addition to trash bags, dine to donate, membership, buzz book sponsors and community donation drives, we offered up poinsettia sales, bingo night, father/daughter and mother/son dances. Church commission will need to approve any or all requests. Fundraising could be a very busy committee next year and we warmly welcome new members with interest in joining our committee!

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- Next meeting, we will be bringing back trash bag discussion and possible changes to vote upon.

**Spirit Wear/Gym Clothes (Heather Malarney):**

- Gym clothes have been delivered. This was the last offering for this year.
- Spirit Wear opened again this week and ends March 4th. This will be last opportunity for orders this year. Clothes will be delivered the week of 3/19. Instagram post to go out from the school.
- Spirit Wear committee is submitting for “published” dates of sales for families to plan next year.
- Meeting with Distinct Images to discuss ongoing on-sight sales.
- Heather is working to facilitate setting up School Bells as another provider of school uniforms. Currently, Lands End is the only option for school uniforms on a regular basis. The funds earned from Lands End (3%) and possibly School Bells (5%) goes directly to the church, not PTO. Distinct Images donates 15% of online spirit wear sales back to PTO.
- This committee will be needing to find a replacement chair going forward as Heather and Jenn are rolling off PTO.
- PTO Hot Dog night is June 27th. This will be first event for new chairs. The location issues in the past seem to be currently solved and Distinct Images will be able to set up in the Parish Hall/Teacher’s lounge.

**Arts & Enrichment (Heather Allen/Liz Held):**

- Discussed ASE safety in back parking lot. Several notices have gone out from Mrs. Kissel and this past week PTO members volunteered to stand out back and direct traffic and remind parents of those safety tips. Mrs. Kissel and Mrs. Schafer also spent an afternoon directing cars. Please help us be a safe environment for our kids and park your cars and come in to pick up your children. Do not park alongside the curb.
- There will be a short ASE session starting 4/23 - May. New classes may include robotics, science, hip hop for boys and cheer clinics for girls.
- In-School Enrichment:
  - No new updates
  - Discussing an opportunity with Riley MD, Dr. Goodman, who has same condition as the boy featured in Wonder Boy to speak to St Luke students.
  - Discussing opportunity with Colleen Stine (author) and local kindness activist.

**Special Activities (Kristin Beam):**

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- Thank you to Bis Feldmann and EJ Whitacre for their help handing out Mardi Gras beads last month. Also, thank you to Elizabeth Snook for her help coordinating the teacher's soup luncheon last month.
- March activities: March Madness Pep Rally, currently scheduled for March 12th during morning gathering. PTO discussed time and plans for this. Jen Schaefer will look into an afternoon time that week so the kids can get pumped up!!
- April: PTO will host a baby shower for the Women's Center
- May: PTO will host Teacher Appreciation Week and school Fun Day.
- Q: Will kids be allowed to wear green for St. Patrick's day? Jen Schaefer thought so, look for more info coming from school.

**Finance** (Kathleen Art):

- no new update.

**School Notes:** (Jen Schaefer)

- Thank you for Teacher's Soup Luncheon! This is one of the teacher's favorite events because it is one of the rare times all the teachers gather together. It is "soup"-er fun!
- ISTEP is under way this week with no problems so far. With NWEA, the students have had a lot of testing lately.
- IMPD has been to the school to assess our children's safety. No report has been returned. This process started before events in Florida took place, but that event reminds us of the importance of school safety.

**President's Report:** (Heather Allen)

Revisited discussion of proposed bingo night.

- Dad's Club is also proposing a Bingo night. Could PTO work with them? Could PTO take charge of Fall Fest's bingo and make it bigger? Should PTO be responsible for trivia night?
- Exec committee met with School Commission and presented an activity fee added to tuition next year to help cover field trips. The commission gave PTO 30 minutes to hear their thoughts instead of 15 minutes scheduled. Tuition was not voted upon at last school commission meeting, but should be next month. They asked what PTO would do with extra funding if PTO was not paying for field trips. PTO responded that first priority is to balance budget going forward and stop eating out of kitty to stay

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balanced in future years. After that we could look into adding more funds to grants available each year, increasing teacher stipends, pay financial aid family's activity fee, and/or donating to the scholarship funds.

**Next Steps: Next meeting: Tuesday March 27, 2018 7:00pm**

Meeting adjourned @ 8:15pm.