

St. Luke Pastoral Council - Draft
Minutes – September 19th, 2017

In Attendance: Nick Beckmann (late), Jenn Rotz, Marcia Capuano, Patrick Bryant, Molly Evans, David Fink, Dan Heslin, Patrick Jendraszak, Bruce Konicek, Shawn McWilliams, Joe Muldoon, Nancy O’ Bryan, Fr Xavier Raj, and Jeff Whiting

Absent: Todd Moore, Judy Palmer, Eileen Metzger, Stanley Kwiatkowski, Msgr. Joseph Schaedel, Ken Crook

Prayer – Eric Spohn

- Eric led us in prayer

Call to Order/Welcome/Chairperson Report

- August 2017 Minutes Approved, with corrections sent via email by Nancy O’ Bryan
- Error in Monsignor Schaedel’s email report regarding October 23rd for Parish Evening of Renewal. It is October 30th.
- Nancy said that we would write down prayer intentions and then read them at the end of the meeting and start doing this at every subsequent meeting.
- Congratulations to Father Xavier – celebrating three years since his ordination
- Happy birthday to Eric, David and Patrick!
- Reminder --- Members cannot have more than 3 UNEXCUSED absences
- Nancy will be sending a calendar with several dates combined in one location of things going on in the Parish.
- Monsignor at reward celebration for Don Morel

Pastor’s Overview – Msgr. Schaedel

From Monsignor’s email sent ahead of meeting (with error in date mention above):

“I will be absent this evening. I feel a need to be present at the cathedral with Archbishop Thompson as he presents the highest award CYO gives, the Saint John Bosco Award, to our own Don Morel—well deserved!

Father Xavier will represent me tonight.

Comments:

--School has gotten off to a good start. Mrs. Kissel is doing very well, even though for some change is hard. But that’s why we hired her!

--We are getting one more Franciscan Sister to work in our preschool. Sister Rexiline Mary will arrive on Monday; she is also a nurse.

--Lots of spiritual/liturgical events are set for October. Please mark your calendars for our Parish Evening of Renewal on October 23 with Father Guy Roberts.

--The Site Plan Task Force is moving forward. Andy Bauer is meeting with various constituents.

--Thanks to all.”

School Commission Semi Annual Report – Dan Heslin

“Summary from Dan’s Liaison Summary to School Commission, summarizing his discussion with Pastoral Council”

- Discussed enrollment statistics, staffing updates, school performance, teacher professional development, safety, and infrastructure - based off the most recent School update sent to School Commission on 9/16
- Size of 6/8th grade classes was of concern not just from space/teacher-student ratio, but work being done to fill the student pipeline as these classes move to high school
- Members were pleased we have effectively backfilled teacher roles; questioned if we have a strong sense of what teachers value when selecting where they teach beyond compensation
- Elizabeth will be meeting with the group next month to provide added detail around our recent performance and future state school vision

“Additional Notes Captured by Jenn Rotz, during discussion with Pastoral Council, primarily as answers to questions asked of Dan”

- We are “way ahead” in the Faith Formation area when compared to other schools.
- Historic trouble areas found through past scores/surveys – Math (1st and 6th) – curriculum mapping drives accountability
- Elizabeth can address professional development that middle school teachers are being exposed to when she presents in October
- Speaker/Instructor came in and educated School Commission on how to start approaching task of creating ‘St Luke 2020’ vision. They are digesting this information and gathering data.

Finance Council Annual Report – Patrick Jendraszak

See previously distributed materials

Discussed Teacher Salary Scale

- See previously distributed materials
- Note that experienced teachers, already above scale amounts, received a 2% increase
- Need to look at more comprehensive benefits program – what besides salary benefits teachers? How can we set ourselves apart, motivate our teachers? Discounts for tuition, daycare, cleanliness of building, etc.
- Health Benefits are controlled by Archdiocese like salary
- New salary table to be published every year
- More work to do in this space as work regarding St Luke 2020 is also completed

Commission and Council Updates

School Commission – Dan Heslin

- Nothing further from Semi Annual Review

Evangelization Task Force – Bruce Konicek & Nick Beckmann

- Fr Guy's presentation and work with Pastoral Council retreat went well
- Fr Guy working with other groups currently throughout the parish
- Bruce and Nick to sit in on some of his meetings to further partner with him on his efforts to help us further spread his concepts throughout the Parish
- Fr Guy to present at Parish Renewal evening on October 30th

Stewardship Commission – Patrick Jendraszak

- Pasta, Pizza and Parishioners 'P3' Dinner after 5:30 mass on October 14th
- Significant work has occurred recently from the Communications Committee – website updates, bulletin redesign and mobile app to be launched soon
- Fall Fest
 - Time shortened from 12 – 10 to 3 – 10 this year
 - Continue to have trouble securing volunteers in later hours
 - Excited about no rain this year!
 - Silent Auction on line this year!

Faith Formation & Catechesis Commission – Shawn McWilliams

- No update

Christian Social Action Committee – Ken Crook/Patrick Bryant

- No updated

Finance Council – Stan Kwiatkowski & Patrick Jendraszak

- No further update

Parish Life – Nancy O'Bryan

- Personal computer technical difficulties prevented update

Spiritual Life – Molly Evans

- See previously distributed materials, comments below supplement handout and accompanying discussion:
 - October 20th Mass with Cardinal Burke
 - During Fall Break
 - Agenda:
 - 4pm – Confession
 - 5:30 – Mass
 - 6:30 – Refreshments
 - 7:00 – Father Guy
 - November 2nd
 - Working on an All Soul's Day Celebration for those who have died, funeral at St. Luke, remembrance ceremony with candles, etc.
 - Vocations Focus
 - Nancy working with Dave Fink, more to come

Business Managers Report – Patrick Jendraszak

Master Plan Update

- Fast timeline
- Meeting in August
- Greg and Andy Bauer to present October 2nd
- Subsequent Master Plan update on October 24th

New Business

None

Closing Prayer – Eric Spohn

Eric read intentions submitted at end of the meeting

Next Meeting will be October 24th with Executive Council occurring on October 13th

Respectfully submitted,
Jenn Rotz

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