

St. Luke Pastoral Council
Minutes – October 16, 2018

In Attendance: Fr. Joby Abraham, Nick Beckmann, Chris Boland, Patrick Bryant, Ken Crook, Tom Feick, Mark Garza, Patrick Jendraszak, Bruce Konicek, Katie Kumler, Stan Kwiatkowski, Michele Marxer, Eileen O. Metzger, Todd Moore, Joe Muldoon, Judy Palmer, Msgr. Schaedel, Eric Spohn, Pat Wachtel, and Jeff Whiting

Absent: David Fink and Dave Orlando

Call to Order – Judy Palmer

Opening Prayer – Joe Muldoon

Review and Approval of September 2018 Minutes

Conflict of Interest Amendment (continued discussion from Sept Meeting) – Judy Palmer

Reviewed conflict of interest (COI) language last month (adopted from school commission), very short/basic, Judy confirmed no standard language provided by Archdiocese for pastoral council (PC), however, Archdiocese does recommend discussion and implementation of COI into by-laws for PC. Joe M helped broaden the language/revise document from September meeting around COI and copies were provided to PC members, would like to vote on this item this evening.

Jeff W had some discussion around how we incorporate into by-laws and best process.

Joe reviewed new language around this item, did not include paid staff language. Broadened language explains what COI is, report anything perceived as a COI, and rather than just annually review/sign, new language lays out requirement to report possible COI as it may arise throughout the year.

Further discussion ensued on whether this is an amendment or addition to by-laws. Clarified would be addition as not currently in PC by-laws. Discussion also around should we disclose on website under PC (transparency). This is something that would be reviewed/signed annually by PC and also any real or perceived COI are to be disclosed at time of review or as they arise during term. Finance council, pastor, chairperson of PC, and treasurer currently sign COI statement and Patrick J oversees that item.

Decision was made to push out voting to November meeting, email out new language to all PC members prior to November meeting for their review, asked that any questions be submitted prior to November meeting.

Katie Kumler will work to ensure school commission COI language and PC COI match up.

Semi-Annual School Commission Update – Katie Kumler

-See attached update

-Some discussion around updating mission statement of school to better reflect academic excellence

-Fall NWEA (3 times per year) testing has been completed and goal is to get information back to teachers more timely throughout the year, allow teacher/student to make adjustments throughout the year as well as provide student projections

-3 year strategic plan was designed and published to St Luke school website in June 2018 being monitored during school commission meetings

-St Luke School (SLS) handbook was revised and posted to school website, some growing pains around the new language. Some people not wanting to sign/approve new handbook procedures. Attendance does have impact on various ratings, included by state ratings.

-School commission has had some discussion around pursuing international bachelorate (IB) rating, not currently pursuing this designation

-New Spanish teacher hired

-Discussion around operational vitality (budget shortfall), school commission is currently and actively evaluating and determining best way to address

-Math specialist hired to offer specialized math instruction

-Discussion around evaluating where we are losing children, are we losing to other private schools, are we losing for academic reasons, etc.

-Discussion around census data, how many kids are in the area, are people moving in with children, or moving out with children, did not believe this has been reviewed recently, state provides some of this data as public schools track this information, looking at 525 for attendance at St Luke in the next 2-3 years as a realistic number to plan budget around. Should

we look at some studies, utilizing outside consultant to see if a marketing plan can be developed to increase enrollment rather than plan for decrease. How do we market St Luke more effectively as it seems schools are having to market more now than ever. Seemed to be some agreement that we need to work more at marketing, better understand our opportunity, etc..

-Many schools no longer have waiting lists that previously had (OLMC, St Pius, St Simon, etc.); including public schools have a decrease in attendance

Annual Report Christian Social Action – Ken Crook

-See attached summary

-Reviewed mission statement, Knight of Columbus (KofC) has become a very active part of this ministry

-Reviewed various ministries- St Vincent de Paul Society (SVDP) and various ministries they provide to our central Indiana community, Pro-Life Ministry, First Sunday Sharing, Holy Family Shelter, Care for Creation, Global Solidarity Partnership Camaguey, Cuba, Thanksgiving Sharing, Christmas Store

-Conversation on how Christian Social Action incorporates evangelization efforts (as outlined by Fr. Guy-Faith/Community/Service) specifically used SVDP as an example, seek to be different by involving the presence of Christ, orientation for new members and history, every meeting starts with Gospel reading and discussion, everything they do is community based, thru service to people we reflect our Catholic faith, always seek to give dignity to people they serve, 90%+ of people they serve are non-Catholic

-Looking to increase future funding for CSAC Endowment, asked that we continue to look to build that into capital campaign

-Also, some discussion around re-visiting individual \$1k cap of endowment

-How do we better communicate the various things CSA does on behalf of St Luke, Eileen and Ken to work together to address

Annual Report Faith Formation & Catechesis Commission – Pat Wachtel

-See attached summary

-In a great position thru current leadership within Faith Formation

-Looking to build more synergies around Evangelization efforts within Faith Formation, Evangelization is a primary effort of this ministry

-Continued focus around school parent engagement in Sunday worship and sacraments

-Commission voted in September meeting to volunteer as participants in New Evangelization challenge

-Some discussion around enhancing the branding of our church thru continuing to embrace our Catholic traditions

-Also some discussion around better exposure to school parents around Formed material, using signage for school parents (i.e. Benediction service today) that people can see when picking up children versus solely relying on technology

Commission and Council Updates

School Commission – Katie Kumler

-update provided earlier in the meeting

Evangelization Task Force – Bruce Konicek & Nick Beckmann

-Some discussion around the added tent at Parish festival to provide more information to attendees around St Luke, get people registered for Formed, how do we incorporate more Spiritual events in the future during parish festival (i.e. outdoor procession/outdoor mass/announcement that mass is starting/etc.)

-Bruce highlighted need to have focus on Evangelization within every ministry at St. Luke, used example of sporting event at St Luke do we always make an effort to incorporate our faith into all sports (i.e. pray before and/or after the game)

Stewardship Commission – Yo Grego/Katie Naughton

-no update

Faith Formation & Catechesis Commission – Pat Wachtel

-update provided earlier in the meeting

Christian Social Action Committee – Ken Crook & Chris Boland

-update provided earlier in meeting

Finance Council – Stan Kwiatkowski

-See attached Report

-School still a large part of budget deficit due to tuition shortfall

-Sunday Collections on track

-Pre-School picked up in September, on track

-Overall we are looking at running approximately \$90k deficit

Parish Life Commission – Patrick Bryant

- See attached
- Pasta Night coming up this weekend after 5:30 mass

Spiritual Life Commission – Eileen O. Metzger

- Report out next month

Business Managers Report – Patrick Jendraszak

- Flu Shots being offered Nov 3rd and 4th after masses (Nov 2nd for staff)
- Casino Night – Saturday before Thanksgiving
- Trimmed bushes in front of Convent to allow better visibility at intersection

Pastor's Overview/Closing Comments – Msgr. Joseph Schaedel

- Fall Festival was a tremendous success, also a source of evangelization for our parish
- Music Concert this past Sunday
- Highlighted need to continue to communicate all we do within CSA, many people who attend St Luke probably do not understand how much we contribute to community, for many parish priests SVDP (as well as KofC) is one of the most helpful organizations to help when receiving calls around people needing help
- What is our niche at St Luke School, how do we better highlight our value proposition/differentiate ourselves among schools
- Evangelization can work both ways thru efforts (i.e. delivering Thanksgiving basket can have an impact on ourselves as well as helping those in need)
- Feasibility study under way for capital campaign, liked Ken's idea to keep forefront of helping others (i.e. CSA) thru capital campaign
- Distributed article around "How can the church punish bad bishops?" – Sign of the Times by Thomas Reese

New Business-

Conflict of Interest (COI) information to be sent out prior to next meeting, please share any thoughts/questions with Judy prior to meeting

Respectfully submitted,
Nick Beckmann