

St. Luke School Commission Meeting Minutes

Tuesday, June 5, 2018 6:30 PM

Dan Heslin called the meeting to order at 6:33 PM.

In attendance: Elizabeth Kissel, Beth Borland, Terri Moore, Rob Stapleton, Katie Kumler, Andy Bauer, Jim Naughton, Kevin McCusker, Dan Heslin, Valerie Esposito, Jennifer Schaefer, Daren Beam, Mike Hasch, Katee Schrage, and Msgr. Schaedel.

The May meeting minutes were approved.

Elizabeth Kissel discussed the Principal's report. She received the accreditation report, which was useful feedback but mostly reflected what was already expected.

Elizabeth Kissel noted that we have two safety specialists that have been through advanced school safety training. On the day of the recent events at the Noblesville school, all of the teachers were comfortable with what to do.

The revisions to the school handbook are ongoing. The curriculum map for math is complete, but will continue to be reviewed and revised as needed.

Elizabeth Kissel discussed personnel changes for the next school year. Kate Bruner is going to take a new position as Math Specialist. She will be available to support Math in Focus in all grades. Among other things, this will help vertical alignment of the math curriculum. Some teachers have moved grade levels based on their preferences and available openings. At this time, there are some openings in staff positions for next year.

Andy Bauer briefly discussed the finance status. The finances for the current school year continue as expected. There are several projects that are ongoing or will be done, such as asphalt/paving, new lockers, stair covering, phones in classrooms, and lighting improvements.

Dan Heslin briefly reviewed the current strategic plan draft. Commission members will review it and provide feedback by June 15th.

Dan Heslin then reviewed nominations for positions on the Executive Committee next year. Each office had one nominee. In each case, that nominee was elected unanimously. The Executive Committee for next year is:

President – Katie Kumler
Vice President – Maribeth Cloud
Treasurer – Rob Stapleton
Secretary – Kevin McCusker

Monsignor Schaedel closed the meeting with a prayer at 7:03 PM

Respectfully submitted by Kevin McCusker, School Commission Secretary

Appendix

- I. Principal's Report (pp. 3-4)
- II. St. Luke School Accreditation Report (pp. 5-19)

ST. LUKE PRINCIPAL'S REPORT

AGENDA ITEM: ACCREDITATION SITE VISIT

Discussion: St. Luke School has our Accreditation Site Visit on February 15, 2018.

Attachment: Accreditation Report

Action items	Date	Status
<ul style="list-style-type: none">UPDATE: We received the Accreditation Report. See attached.NEXT STEPS: Admin & Exec will compare these results to the Strategic Plan.	Goal: Complete by end of June	<i>Open</i>

AGENDA ITEM: SCHOOL SAFETY

Discussion: St. Luke is continuing to work on improving school safety policies and procedures.

Action items	Date	Status
School Safety: <ul style="list-style-type: none">UPDATE: Beth Borland and Sue Schneider attended the Advanced School Safety Specialist training.	<i>May</i>	<i>Complete</i>

AGENDA ITEM: HANDBOOK

Discussion: The school handbook is due for a revision.

Action items	Date	Status
Overview: <ul style="list-style-type: none">The School Commission designated a subcommittee to review the handbook during the April 2018 School Commission meeting. The School Administration assembled a committee of teachers to collaborate on this process. The school has also assembled a specific team to look at the Discipline Policies and another to review the other items under the guidance of Assistant Principal Jennifer Schaefer. Specific policies to be reviewed: <ul style="list-style-type: none">Attendance PoliciesDiscipline PoliciesRecess PoliciesAppropriate Use of Social Media relative to the SchoolTechnology Agreement Form UPDATE <ul style="list-style-type: none">Admin and Exec will compare input and finalize by the end of the month.	Goal: Complete by end of June	<i>Ongoing</i>

AGENDA ITEM: CURRICULUM MAPS

Discussion: The Math and ELA curricula was reviewed earlier this year and the respective curriculum maps are being revised in order to ensure vertical alignment.

Action items	Date	Status
UPDATE: <ul style="list-style-type: none"> • Math: The revisions are completed. • ELA: The Reading and Writing maps are both under revision. We have compiled a vertically aligned list of core skills to be mastered at each grade level for Reading, Writing, Language, and Study Skills. The next step will be to review these in conjunction with the curriculum maps to identify where best to embed each of these skills authentically in to the curriculum. 		Ongoing

AGENDA ITEM: PERSONNEL UPDATES

Discussion: This is an overview of the personnel updates for the 2018-2019 school year as of Monday, April 30, 2018.

Action items	Date	Status
UPDATE: <ul style="list-style-type: none"> • Added Math Specialist/Enrichment Position (Kate Bruner) • Internal Personnel Shifts: <ul style="list-style-type: none"> • Jamie Collins (2) to Kindergarten (Babcock) • Amy Sweet (3) to Kindergarten (Smith) • Kelsey Pison (4) to 3rd (Sweet) • Sue Iffert (5) to 4th (Pison) • Kate Bruner (6th) to Math Specialist • New Hire: <ul style="list-style-type: none"> • Laura Horcher (Band/Music) • Meghan Isles (2nd Grade) • Current Openings: Cafeteria Manager, Second Grade Fifth Grade, Sixth Grade, MS Religion, Spanish 	May	Ongoing

AGENDA ITEM: SCHOOL COMMISSION TRAINING 2018-2019

Discussion: Below is a list of the available Archdiocesan School Commission Trainings for the 2018-2019 school year. Any new commission members will need to attend one of these.

School Commission/Board Trainings - 6:30 - 8:30 PM
Wednesday, August 8 - Clarksville, Our Lady of Providence High School
Monday, August 20 - Bloomington, St. Charles
Wednesday, August 22 - Indianapolis, Catholic Center
Tuesday, September 4 - Batesville, St. Louis
Wednesday, September 5 - Rushville, St. Mary
Wednesday, September 12 - Columbus, St. Bartholomew

SCHOOL: Saint Luke Catholic School
PASTOR: Reverend Monsignor Joseph Schaedel
PRINCIPAL: Mrs. Elizabeth Kissel
DATE of VISIT: February 15, 2018
DATE of REPORT: May 1, 2018

Introduction:

Saint Luke Catholic School hosted a visiting team of 11 members, including principals, teachers and administrators from the Office of Catholic Schools of the Archdiocese of Indianapolis on February 15, 2018. Principal Elizabeth Kissel provided the visiting team with an overview of the school's history, School Improvement Plan, enrollment, assessment results, and assurances. The team interviewed many stakeholders during the day including the pastor, parish business manager team, principal, school leadership team, 33 teachers and support staff, 13 students, 13 parents and community members and four school commission members. The team attended Mass, and were given a student-guided tour of the school. The visiting team observed 31 classroom lessons during the day.

Saint Luke Catholic School is part of the Archdiocese of Indianapolis' North Deanery. The parish was founded in 1961 and the school was originally staffed by the Sisters of Providence. Due to the continued growth, additional classrooms were added to the building in 1964, and a gymnasium was added in 1974. In 1994 a Kindergarten and youth center wing were added. In 2000 a new building that included cafeteria/parish hall, library, music and art areas were completed. An additional gymnasium was constructed in 2004.

Saint Luke Catholic School's current enrollment is 597 students from Kindergarten through eighth grade. There are 86 teachers and staff that serve in the school, including eighteen instructional assistants. There is a preschool which falls under the governance of Saint Luke Parish.

Saint Luke Catholic School has been recognized as a "B" school by the Indiana Department of Education. Saint Luke Catholic School monitors students' progress closely to ensure that each student achieves his/her potential. Saint Luke Catholic School is recognized by the Indiana Department of Education as a "Four-Star School".

Saint Luke Catholic School strives to graduate students who are prepared to attain their spiritual, academic, social, physical, emotional and creative potentials to make a positive difference in God's world. Saint Luke graduates attend Bishop Chatard High School, Brebeuf Jesuit Preparatory School, and Cathedral High School, as well as other area high schools. The academic records show that the Saint Luke graduates were well-prepared for these schools.

School Improvement Plan

Saint Luke Catholic School has completed the Indiana Department of Education and Office of Catholic Schools required School Improvement Plan (SIP) for 2017-2020.

Saint Luke Catholic School 2017-2020 School Improvement Goals:

Catholic Identity Goal

Saint Luke Catholic School will continue to foster students' commitment to social justice, moral formation, and knowledge in their faith.

Academic Goal (ELA)

Saint Luke Catholic School students will improve literacy skills by June 2020 as shown on ISTEP and NWEA.

Academic Goal (Math)

Saint Luke Catholic School students will improve the problem-solving and computation skills by June 2020 as shown on ISTEP and NWEA.

Institutional Goal

Saint Luke Catholic School will improve its communication and market strategies by researching/implementing new strategies.

The internal accreditation review process includes the compilation and analysis of data, reports and diagnostics:

- Student Performance Diagnostics

- Stakeholder Feedback Diagnostics

- Catholic Criteria

The internal team based on evidence provided during the visit believes that data has been analyzed and utilized for continuous improvement.

ASSURANCES

Saint Luke Catholic School has completed the required assurances by the Archdiocese and the Indiana Catholic School Consortium.

DOMAINS

The four domains of the National Standards and Benchmarks for Effective Elementary and Secondary Catholic Schools include: Mission and Catholic Identity, Governance and Leadership, Academic Excellence, and Operational Vitality. The internal review process allowed the visiting team to review evidence provided within each domain and all standard areas.

Mission and Catholic Identity

Standard 1

An excellent Catholic school is guided and driven by a clearly communicated mission that embraces a Catholic identity rooted in gospel values, centered on the Eucharist, and committed to faith formation, academic excellence and service.

Saint Luke Catholic School Mission Statement

Saint Luke Catholic School, with the love of Jesus Christ as our model and guide, is dedicated to educating students in Catholic Doctrine and practice.

Saint Luke Catholic School Vision Statement

Saint Luke Catholic School will graduate students that are prepared to attain their spiritual, academic, social, physical, emotional, and creative potentials to make a positive difference in God's world.

During the internal review process, the team looked and listened for references to the mission statement. Is the mission statement viewed as the foundation for everything that is done at Saint Luke? The internal review team often heard the motto/theme, “Saint Luke Strong” when stakeholders were asked about the mission of the school. Living the pillars of empathy, integrity, faith, commitment, and enthusiasm allow Saint Luke Catholic School students to be united as one—Saint Luke Strong!

Strengths/Commendations - Standard 1

- Catholic doctrine and practices are visible in all aspects of Saint Luke School, i.e., Mass twice a week, prayer throughout the day, and opportunities to serve others.
- “Saint Luke Strong” was articulated by many stakeholders.
- Eucharistic Adoration is available to the students and staff 24 hours/7days a week in Saint Luke Church.

Challenges/Recommendations - Standard 1

- Incorporate the mission statement into all meetings and daily routines to ensure that all at Saint Luke Catholic School are better able to articulate the statement, and to allow it influence all decisions.

Standard 2

An excellent Catholic school adhering to mission provides a rigorous academic program for religious studies and catechesis in the Catholic faith, set within a total academic curriculum that integrates faith, culture, and life.

The ACRE assessment is an integrated approach to faith knowledge assessment, and the IFG (Information for Growth) is a survey for knowing and living Catholic faith. All schools in the Archdiocese of Indianapolis are expected to administer NCEA's ACRE/IFG Religion assessment. Fifth and eighth grade students take ACRE/IFG at Saint Luke Catholic School.

Analysis of the ACRE Religion assessment results informs the progress on the strategic plan with the focus on Catholic Identity. Saint Luke Catholic School meets the Religious education requirements and standards of the Archdiocese Standards for Religious instruction. At Saint Luke Catholic School Religion classes are an integral part of the academic program and monitored at the same level of attention as other content areas.

Strengths/Commendations - Standard 2

- Monthly gatherings highlight students who excel in empathy, integrity, faith, commitment and/or enthusiasm—the components of “Saint Luke Strong.”
- There is a deliberate effort and plan by Saint Luke teachers to integrate Catholic doctrine and practice into other subjects.
- Catholic symbols and resources are visible throughout the school i.e., Bibles, petition bulletin boards, prayer centers, crucifixes, and statues of the Blessed Mother.
- Service projects allow Saint Luke students to serve others within the community, as well as in the broader community.

Challenges/Recommendations - Standard 2

- Analyze results of the ACRE to inform next steps in faith formation and to identify best resources for the students.

Standard 3

An excellent Catholic school adhering to mission provides opportunities outside the classroom for student faith formation, participation in liturgical and communal prayer, and action in service of social justice.

Strengths/Commendations - Standard 3

- Third grade students organized a Rosary Club, where students pray the Rosary during recess time.
- Each grade level at Saint Luke hosts a retreat and service project where students integrate the Catholic faith into their lives.
- Grades 2-8 have opportunity for Benediction once a month.

Challenges/Recommendations - Standard 3

- Survey parents and staff in order to identify new and better ways to serve the community through service-learning projects.

Standard 4

An excellent Catholic school adhering to mission provides opportunities for adult faith formation and action in service of social justice.

Strengths/Commendations - Standard 4

- Staff retreats occur at the beginning of each school year where members receive prayer partners.
- Saint Luke parents have opportunity for faith formation through the sacramental training components, including Theology of Reconciliation, Theology of the Eucharist, and Theology of Confirmation.

Challenges/Recommendations - Standard 4

- Continue to identify and communicate opportunities for Saint Luke parents to participate in adult faith formation and action in service of social justice.

Governance and Leadership

Standard 5

An excellent Catholic school has a governing body (person or persons) which recognizes and respects the role(s) of the appropriate and legitimate authorities, and exercises responsible decision making (authoritative, consultative, advisory) in collaboration with the leadership team for development and oversight of the school's fidelity to mission, academic excellence, and operational vitality.

The Saint Luke Catholic School Commission supports the principal of Saint Luke Catholic School.

Strengths/Commendations - Standard 5

- The Principal, Assistant Principal and Parish Business Manager meet with the School Commission Executive Board monthly to review key initiatives and to plan upcoming meetings.
- Transition to a new principal has provided opportunity to identify goals and needs.
- The Principal, Assistant Principal, and Pastor attend monthly School Commission meetings; and they work with School Commission to review, establish, and enforce school policies.
- Pastor Monsignor Schaedel is a strong supporter of Saint Luke Catholic School.

Challenges/Recommendations - Standard 5

- Collect and include all feedback from all stakeholders, i.e., students, parents, parishioners, and alumni in the creation of the strategic plan.

Standard 6

An excellent Catholic school has a qualified leader/leadership team empowered by the governing body to realize and implement the school's mission and vision.

Many stakeholders expressed confidence in the new principal.

Strengths/Commendations - Standard 6

- Principal is focused with a multi-tiered approach to school improvement.
- Principal and Assistant Principals' roles and duties are clearly defined.
- Saint Luke hired a Communications Specialist to continually update the website which markets and informs the reader of the mission and vision of Saint Luke Catholic School.

Challenges/Recommendations - Standard 6

- Continue to support and develop the new middle school team of teachers as they implement Saint Luke Catholic School's mission and vision in daily lessons and routines.

Academic Excellence**Standard 7**

An excellent Catholic school has a clearly articulated, rigorous curriculum aligned with relevant standards, 21st century skills, and gospel values, implemented through effective instruction.

The curriculum in all areas at Saint Luke Catholic School is research-based and aligned with Archdiocesan and Indiana State Standards integrated with Religious, spiritual and ethical dimensions of learning.

Strengths/Commendations - Standard 7

- Currently every student 5th through 8th grade has an iPad.
- The creation of the staff “Team Drive” has allowed Saint Luke staff to share key documents, policies and procedures.
- Professional Learning Communities have been established and are improving the communication and professional development of the teachers.

Challenges/Recommendations - Standard 7

- Increase bandwidth infrastructure as the need increases for student and staff devices, i.e., Chromebooks, SMARTboards.
- Consider incorporating more Science, Technology, Engineering and Mathematics (STEM) opportunities for the students.

Standard 8

An excellent Catholic school uses school-wide assessment methods and practices to document student learning and program effectiveness, to make student performances transparent, and to inform the continuous review of curriculum and the improvement of instructional practices.

Saint Luke Catholic School staff uses ACRE, ISTEP, and NWEA to assess student learning. Saint Luke Catholic School received a “B” for 2016-2017 year. This rating is determined by measuring student performance and growth.

Strengths/Commendations - Standard 8

- Vertical alignment of math curriculum from Kindergarten through grade 8 is focused on addressing the decline in math ISTEP+ results.
- The focus of PLCs is on high-achieving students’ performance to ensure academic growth.
- The partnership with the M. A. Rooney Foundation focuses on data management and professional learning.
- Saint Luke faculty utilizes learning strategies to support differentiated instruction and student engagement.

Challenges/Recommendations - Standard 8

- Research opportunities for cross-curricular projects and Project-Based Learning ideas.

Standard 9

An excellent Catholic school provides programs and services aligned with the mission to enrich the academic program and support the development of student and family life.

Saint Luke Catholic School meets the needs of the whole child and their families while being committed to academic excellence.

Strengths/Commendations - Standard 9

- Saint Luke provides 18 classroom assistants to better meet the students' academic needs.
- Saint Luke Catholic School Parent Teacher Organization PTO supports teacher needs and provides other unbudgeted materials for the teachers and students.
- Resource staff includes a focus on enrichment of content.
- Better communication with parents is an identified goal and continues to improve.

Challenges/Recommendations - Standard 9

- Use NWEA benchmark data to determine the effectiveness of teaching strategies currently being implemented.

Saint Luke Catholic School eleot® Observation Data

Understanding that the classroom observation within the internal review process represents only a brief snapshot of all that occurs within the classes. Here are the results from the eleot® classroom observations.

The internal review team members conducted 31 classroom observations using eleot® rubric. The Effective Learning Environment Observation Tool (eleot®) is a learner-centric classroom observation tool that comprises 28 items organized in seven environments. The eleot® provides useful, relevant, structured, and quantifiable data on the extent to which students are engaged in activities and/or demonstrate knowledge, attitudes, and/or dispositions that are conducive to effective learning. Classroom observations were conducted for a minimum of 20 minutes. Results from the eleot® are reported on a scale of one-to-four based on the degree and quality of the engagement. Catholic Identity in the Learning Environment has been added by the Archdiocese of Indianapolis' Office of Catholic Education. It includes four descriptors.

eleot® Observations	
Total Number of eleot® Observations	31
Environments	Rating
Equitable Learning Environment	2.9
Learners engage in differentiated learning opportunities and/or activities that meet their needs.	2.6

eleot® Observations	
Total Number of eleot® Observations	31
Environments	Rating
Learners have equal access to classroom discussions, activities, resources, technology, and support.	3.2
Learners are treated in a fair, clear and consistent manner.	3.7
Learners demonstrate and/or have opportunities to develop empathy/respect/appreciation for differences in abilities, aptitudes, backgrounds, cultures, and/or other human characteristics, conditions and dispositions.	1.9
High Expectations Environment	2.9
Learners strive to meet or are able to articulate the high expectations established by themselves and/or the teacher.	2.9
Learners engage in activities and learning that are challenging but attainable.	3.3
Learners demonstrate and/or are able to describe high quality work.	2.4
Learners engage in rigorous coursework, discussions, and/or tasks that require the use of higher-order thinking (e.g., analyzing, applying, evaluating, synthesizing).	3
Supportive Learning Environment	3.4
Learners demonstrate a sense of community that is positive, cohesive, engaged, and purposeful.	3.6
Learners take risks in learning (without fear of negative feedback).	2.9
Learners are supported by the teacher, their peers and/or other resources to understand content and accomplish tasks.	3.5
Learners demonstrate a congenial and supportive relationship with their teacher.	3.5

eleot® Observations	
Total Number of eleot® Observations	31
Environments	Rating
Active Learning Environment	3
Learners' discussions/dialogues/exchanges with each other and the teacher predominate.	3
Learners make connections from content to real-life experiences.	2.1
Learners are actively engaged in the learning activities.	3.5
Learners collaborate with their peers to accomplish/complete projects, activities, tasks and/or assignments.	3.2
Progress Monitoring and Feedback Environment	2.9
Learners monitor their own learning progress or have mechanisms whereby their learning progress is monitored.	2.9
Learners receive/respond to feedback (from teachers/peers/other resources) to improve understanding and/or revise work.	3
Learners demonstrate and/or verbalize understanding of the lesson/content.	3.1
Learners understand and/or are able to explain how their work is assessed.	2.2
Well-Managed Learning Environment	3.5
Learners speak and interact respectfully with teacher(s) and each other.	3.7
Learners demonstrate knowledge of and/or follow classroom rules and behavioral expectations and work well with others.	3.6
Learners transition smoothly and efficiently from one activity to another.	3.2

eleot® Observations	
Total Number of eleot® Observations	31
Environments	Rating
Learners use class time purposefully with minimal wasted time or disruptions.	3.5
Digital Learning Environment	2
Learners use digital tools/technology to gather, evaluate, and/or use information for learning.	2.5
Learners use digital tools/technology to conduct research, solve problems, and/or create original works for learning.	1.8
Learners use digital tools/technology to communicate and/or work collaboratively for Learning.	1.6
Catholic Identity in Learning Environment	
Learners engage in classroom with a designated holy space where Catholic symbols are evident.	
Learners have opportunities to serve others.	
Learners participate in prayer, liturgies, and/or other Catholic practices.	
Learners make connections from content to dimensions of the Catholic faith.	

eleot® Narrative

Well-Managed Learning Environment received the highest average of 3.5. Saint Luke Catholic School learners demonstrated their ability to speak and interact respectfully with others (3.7). It was obvious to the team that learners demonstrated knowledge of the rules and behavioral expectations, and worked well with others (3.6).

Supporting Learning Environment received the next highest scores with an average of 3.4. Learners demonstrated a sense of community that was positive, cohesive, engaged, and purposeful (3.6). The learners also demonstrated a congenial and supportive relationship with their teachers (3.5).

It was less evident to the internal review team that a Digital Learning Environment, which received a score of 2, is in place. Learners were not observed using digital tools/technology to communicate and/or working collaboratively for learning (1.6). The review of the scores for the learning environment will indicate that a focus on the digital learning environment is needed. This was supported in the interviews with teachers, staff, and parents.

Catholic Identity in the Learning Environment

The internal review team found that Saint Luke Catholic School teachers, staff, and students to be fully engaged in the teaching and learning of the Catholic faith and the content necessary to be successful. The Catholic environment was apparent throughout the building in the sights and sounds of Saint Luke Catholic School. The team observed crosses, statues, and prayer spaces. Saint Luke students, staff, and parishioners fully participated in the liturgy.

Teachers consistently expressed a strong passion for their joy in passing on the Catholic doctrine and teachings.

There were visible signs throughout the building that reflected Saint Luke Catholic School as being a Catholic school. Students spoke of projects that included designing a chapel for the Vatican to scale for math. The pillars of “Saint Luke Strong” were mentioned by staff and students throughout the day.

No numbers are given to this environment. The members of the visiting team were to look for evidence of the following:

1. Learners engage in classroom with a designated holy space where Catholic symbols are evident.
2. Learners have opportunities to serve others.
3. Learners participate in prayer, liturgies, and/or other Catholic practices.
4. Learners make connections from content to dimensions of the Catholic faith.

Are these findings typical of a day at Saint Luke Catholic School? Analyze this data to determine areas of strength and areas to improved in order to maximize learning capacity of students.

Operational Vitality

Standard 10

An excellent Catholic school provides a feasible three to five year financial plan that includes both current and projected budgets and is the result of a collaborative process, emphasizing faithful stewardship.

Strengths/Commendations - Standard 10

- Saint Luke Parish invests generously in Saint Luke Catholic School.
- Saint Luke Catholic School participates in the Indiana Choice Scholarship Program, commonly known as vouchers; Indiana Tax Credit Scholarships; and other tuition assistance opportunities to provide Catholic education to all who desire it.
- School administration, Saint Luke School Commission, the Parish Manager, and the Finance Council collaborate to develop school budget and establish tuition.
- The Strategic Plan is currently in draft phase.

Challenges/Recommendations - Standard 10

- Consider a Capacity study for facility to determine maximum enrollment with current available space.
- Consider a Technology Audit to assist in prioritizing academic/infrastructure needs.

Standard 11

An excellent Catholic school operates in accord with published human resource/personnel policies, developed in compliance with (arch)diocesan policies and/or religious congregation sponsorship policies, which affect all staff (clergy, religious women and men, laity and volunteers) and provide clarity for responsibilities, expectations and accountability.

Strengths/Commendations - Standard 11

- Saint Luke Catholic School PTO supports the teachers for unbudgeted classroom needs.
- Saint Luke Catholic School is in compliance with Archdiocesan policies and human resource/personnel issues.

Challenges/Recommendations - Standard 11

- Continue to sustain and strengthen benefits for staff, i.e., child-care, and tuition discounts.

Standard 12

An excellent Catholic school develops and maintains facilities, equipment, and technology management plans designed to continuously support the implementation of the educational mission of the school.

Strengths/Commendations - Standard 12

- Saint Luke School building is clean and designed to support the education mission.
- Saint Luke students are 1:1 with iPads in grades 5 through 8.
- Teachers and staff maximize use of available space.

Challenges/Recommendations - Standard 12

- Continue to creatively identify designated spaces for small group instruction.
- Continue the plan to upgrade the technology infrastructure to sustain and strengthen internet accessibility.
- Consider reducing the number of access points to the school to ensure safety for students and staff.

Standard 13

An excellent Catholic school enacts a comprehensive plan for institutional advancement based on a compelling mission through communications, marketing, enrollment management, and development.

Strengths/Commendations - Standard 13

- The Strategic Plan is currently in draft form.
- Saint Luke Catholic School website has been updated and improved.
- Bright Minds assists in identifying marketing and recruitment strategies to Saint Luke Catholic Schools.

Challenges/Recommendations - Standard 13

- Consider increasing communication and transparency with regarding fundraising activities.

General Strengths/Commendations

- All stakeholders identify Saint Luke Catholic School as having a strong Catholic identity.
- Saint Luke pastor, school commission, and parishioners are generous supporters of the school.
- Saint Luke Catholic School has strong academic excellence and continues to improve all programs.
- Saint Luke is financially and operationally strong.

General Challenges/Recommendations

- Continue to market the good news of Saint Luke Catholic School to maintain current enrollment/class sizes.
- Technology and infrastructure upgrades are needed.

The internal review team very much enjoyed the time spent and the dedicated and caring staff at Saint Luke Catholic School. We congratulate you and your community for all the work that went into preparing for the accreditation visit. We appreciate your hospitality, support, and professionalism, and we respect and acknowledge the efforts you have made to improve the quality of Saint Luke Catholic School.

It is recommended that this report be shared with the Pastor, School Commission, staff, and with appropriate summaries shared with other stakeholders.

May God continue to abundantly bless Saint Luke Catholic School.

Respectfully submitted,

A handwritten signature in dark ink, reading "Gina Kuntz Fleming". The signature is written in a cursive, flowing style.

Gina Kuntz Fleming, Superintendent of Catholic Schools

The Office of Catholic Schools would like to extend gratitude to the following professionals who served on the Internal Visit Team for Saint Luke Catholic School:

Jo Hoy, Chair, Accreditation Consultant, Office of Catholic Schools
Peggy Elson, Accreditation Consultant, Office of Catholic Schools
Angela Bostrom, Principal, Saint Malachy School, Brownsburg
Betty Popp, Principal, Saints Francis and Clare, Greenwood
Chuck Weisenbach, Principal, Roncalli High School, Indianapolis
Terry Horton, Assistant Principal, Our Lady of Perpetual Help, New Albany
Julie King, Assistant Principal, Saint Bartholomew School, Columbus
Alicia Prickel, Assistant Principal, Saint Mary School, Greensburg
Steven Buell, Teacher, Saint Christopher School, Speedway
Zane Galyan, Teacher, Little Flower School, Indianapolis
Victoria Hoff, Teacher, Saint Michael School, Brookville