

Tuesday, November 28, 2017

St. Luke Catholic School - PTO Meeting

Present: Heather Allen, Kristin Beam, Kathleen Art, Kelly Wessel, Mary Peterman, Emi Osterhaus, Liz Held, Kelly Rees, Nan O'Brien, Angela Agricola, Bis Feldmann, Beth Brown, EJ Whitacre, Lori Feldman, Kristin Crisp, Elizabeth Snook, Ashley Hileman, Jenn Rotz, Heather Malarney, Kim Moriarty, Molly Beckman, Rachel Gallagher, Patricia Cominsky, Lori LeRoy, Whitney Robinson, Jacquelyn Gleaves, Alyssa Wagner, Jen Schaefer, Tara Strohl

Not Present: Mandy Heslin, Julie Drew, Katheryn Stapleton, Mary Petruzzi, Amy Waninger, Jenny Rohn

Meeting began shortly after 7pm in the Teacher's Lounge.

Committee Reports:

Special Activities (Angela Agricola):

- Thank you to committee member, Katheryn Stapleton for great work on "Thankful for Education" Fab Friday in November. The giant turkey was a lot of work and super cute. Maybe it will get a santa's hat and stay up thru December!
- December 6th is St. Nicholas day (planned by Katheryn and Beth Brown) 8-10am
- December 15th will be the Holiday Luncheon for teachers and school/parish staff. Looking for donations to help cater this luncheon. There will be 2 waves of lunch served at 11:30 and 12:30. Asking for PTO members to donate desserts for the luncheon. In addition, we will be doing themed gift baskets donated by committee members and/or teacher sub gift certificates. Each teacher will have 5 tickets to enter to win for prizes.

Arts & Enrichment (Mary Peterman):

- After School Enrichment (ASE) will start a second session after Christmas break. Still working out timelines and space (the biggest issue!)
- Met with Mrs. Kissel about safety in parking lot.
- In-School Enrichment (Liz Held):
 - Young Authors (the theme this year) book walk celebration the week of May 7-11. Each student will have at least one writing piece, book, or other written project displayed for the week and it will be open for parents to see on Thursday, May 10 from 2-4:30. We'll need PTO help that day. There will also be a Book Fair sponsored by Kids Ink that day too.

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- Mrs. Kelly is working on securing the Butler Bridge Program to come into the 3-8 classrooms for Writers Workshop. Each mentor/teacher from Butler is in the Creative Writing Grad program. More details are to come, but teacher's are requested to let Mrs. Kelly know if they are interested by the first week of Dec.

Fundraising (Kelly Wessel):

- minted.com is still going on. 13 total orders so far but a total dollar amount won't be known until promotion has ended. Minted notified Kelly Wessel on 11/28 that they are extending promotion until 12/4.
- December's fundraiser will be in partnership with Fire By the Monon - 10% of gift cards will be donated back to PTO. Fire by the Monon is owned by the Cominsky family - thank you!! Gift cards can be purchased for gifts or for family dining in the future.

Membership (Rachel Gallagher):

Nothing to report.

School Report (Jen Schaefer):

- Principal's coffee on 12/6 at 8:15am. "State of the School"
- 12/6 2018 Musical workshop and auditions from 5-8pm. Musical this year will be "Annie". Rising stars will again be offered for grades 2-4.
- Teachers looking forward to December luncheon.
- Again this year, school offering "Gifts of Time" in December. Teachers may choose one day either from 730-1130 or 11:30-3 for time off work while their class is managed by parent volunteers. Let Jen know if you are interested in assisting. She will start with the Room Moms first.

Spirit Wear/Gym Clothes (Heather Malarney):

- Spirit wear orders should be in by late Friday and will be contacting families over the weekend for delivery.
- Second round of basketball orders should be in for delivery by mid December.

President Remarks (Heather Allen):

- Info from the School Commission meeting can be found on-line. It was approved to keep book fees and early discounts the same for next year. Tuition will be voted on in upcoming meeting. Next meeting is on Tuesday, December 5th.

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- Heather and Kristin met with Mrs. Kissel regarding the PTO budget and requested an activity fee be added to tuition to assist PTO's payment for field trips. With this amount, \$30,000 would be collected to help PTO continue covering field trip expenses. Fundraising beyond that could cover all additional operating fees. Mrs. Kissel plans to present to the school commission next month.
- There is a Parent's Retreat this Friday, Dec 1st. All are encouraged to attend!
- The notes from tonight's meeting will include pictures and a thank you letter from Mrs. Kelly for previous grant approval.

Finance (Kathleen Art):

2 Grants for PTO approval were presented by Kathleen Art:

- Mrs. Glass (1st Grade) request early intervention reading series, same as series Mrs. Kelly previously sought grant for in 2016-17. Cost \$270.
 - PTO: Does or Should the 3rd first grade class also use this series?
 - Bis Feldmann made a motion to approve. Liz Held seconded the motion. PTO approves Glass grant.
- Ms. Bruce (Middle School Latin) requests latin novel series. Cost. \$280 + tax for 40 books/set. There are 4 total series.
 - PTO Exec has requested the grant be considered for the first series to determine success and recommends if successful it be added to curriculum next year.
 - Ashley Hileman made a motion to approve. Lori LeRoy seconded the motion. PTO approves Bruce grant for first series at at cost of \$280 + tax.

Next Steps: Next meeting: Tuesday, December 19, 2017 7:00pm

Meeting concluded and was adjourned before 8:00pm.