**GODPARENT QUALIFICATIONS:**

**1.** Catholic parties named as Godparents, including proxy godparents, must have the following to qualify: note: Grandparents cannot be godparents.  
 a. Be a **current registered participating** member of a Catholic church.

b. Received all sacraments: Baptism, Eucharist & Confirmation and at least 16 years of age.

c. If married, must be married in a **Catholic church by a Catholic priest or blessed by a priest**.

d. Godparents/proxy godparents must obtain a **“Godparent Letter”** from their church, which testifies to the above requirements. **This letter must be mailed or hand delivered to the parish office at least two weeks prior to the scheduled baptism**.

1. **If only one qualifies to be a Catholic Godparent per above, the other, can stand as a “Christian Witness”:  
   a. Must be a non-catholic and baptized as a non-catholic.  
   b.** He/she must obtain a copy of their baptismal certificate. This

certificate must be mailed or hand delivered to the parish office at least two weeks prior to the scheduled baptism**.**

1. **One of the Godparents must be Catholic and must be able to obtain a “Godparent letter” from the church in which they are a registered participating member. A Catholic cannot stand as a Christian Witness and, therefore, must be able to supply a “Godparent letter”.**
2. **Only one male and one female sponsor or one of each sex is allowed.**
3. **There are no exceptions.**
4. For any questions or concerns, please contact Diane Schafer at [dschafer@stluke.org](mailto:dschafer@stluke.org) or Mary Ann Atkins at [matkins@stluke.org](mailto:matkins@stluke.org)

**PLEASE NOTE:**

**Delay in receiving Godparent letters will result in rescheduling of the baptism.**

**SCHEDULING A BAPTISM**

1. Baptisms are celebrated on the first and third Sunday of the month after the last Mass.
2. No Baptisms are scheduled during Lent.
3. If you schedule the Baptism after the last Mass on Sunday’s, we encourage families to join us for the last Mass prior to the baptism.
4. If you have family/friends planning on attending only the Baptism, which is scheduled after the last Mass on Sunday’s, please make sure everyone is at the church 15 minutes prior to the schedule Baptism.
5. Please call Mary Ann at the parish office (317-259-4373 ext. 210)) for specific dates, times and details.
6. Make your way to the Baptismal font as soon as possible.