

Tuesday, December 19, 2017

St. Luke Catholic School - PTO Meeting

Present: Heather Allen, Kristin Beam, Kathleen Art, Kelly Wessel, Mary Peterman, Emi Osterhaus, Angela Agricola, Elizabeth Snook, Ashley Hileman, Heather Malarney, Laura Deer, Kim Moriarty, Molly Beckman, Rachel Gallagher, Lori LeRoy,

Not Present: Mandy Heslin, Alyssa Wagner, Liz Held, Kelly Rees, Nan O'Brien, Julie Drew, Bis Feldmann, Beth Brown, EJ Whitaker, Lori Feldman, Kristin Crisp, Katheryne Stapleton, Mary Petruzzi, Amy Waninger, Jenn Rotz, Patricia Cominsky, Whitney Robinson, Jenny Rohn,

Meeting began at 7:05 in the Parish Library with Hail Mary prayer.

A special thanks to PTO committee members who contributed to the Teacher's luncheon by volunteering or donating food, gift cards or to a gift basket. A special thanks to Patricia Cominsky and Fire by the Monon for their bread pudding.

Committee Reports:

Special Activities (Angela Agricola):

- Thank you to committee members again for their help with the teacher's luncheon. We had plenty of desserts and will note that for next year and also make notes overall regarding the luncheon. But the staff had a great time and it was a huge success!
- Thursday, December 21st, Santa will read to grades Kdg-3rd then pass out candy canes to all other grades.
- January, 19th will be our "Prepare for the Cold" Fab Friday. PTO will take in hat, gloves, etc donations for Saint Mary's. Students may wear Colt's shirt with uniform pants. Staff and students will enjoy an ice cream treat.

Fundraising (Kelly Wessel):

- minted.com was a huge success! November's fundraiser brought in \$667 to PTO.
- December's fundraiser going on in partnership with Fire By the Monon - 10% of gift cards will be donated back to PTO. This is for the entire month so don't forget to purchase a few gift cards!
- January is still being planned. Will target a date towards the end of January so we can advertise it after break.

Spirit Wear/Gym Clothes (Heather Malarney):

- Spirit wear orders were delivered.
- Gym clothes orders close on Wed, December 20th.
- Basketball spirit wear was successful.

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- Second quarterly commission payment from Spiritwear sales coming this week.
 - The check is for \$1,332.62. See summary of sales details below.
 - 10/26/17 October Athletic Online Sales \$1,783.00 Commission \$267.45 (15%)
 - 11/14/17 Christmas Online Store Sales \$6381.81 Commission \$957.27 (15%)
 - 11/21/17 Boys Basketball Sales Sales \$719.34 Commission \$107.90 (15%)
- This is an improvement over same time last year which our total commission was \$871.60 and total sales of \$6183.

Membership (Rachel Gallagher): Nothing to report.

Arts & Enrichment (Mary Peterman):

- After School Enrichment (ASE) will start January 29th and continue until Spring Break.
 - There will be NO LATE REGISTRATIONS
 - Trying to request a drop down box at registration with students home room teacher to make it easier to create ASE class lists for the teachers.
 - Member request: Can we add more classes at one time to our cart when registering?
- In-School Enrichment (Liz Held):
 - No new updates at this time.

Finance (Kathleen Art):

- Financial overview: currently running at an \$18,500 deficit due to running \$4000-5000 over budget the last 4 years (except one). Last year, PTO funded \$15000 in IPADS which set us over. This year, the fields trips are setting us over. We have allocated \$20,000 each each year. Previous years, the field trips cost \$9000, \$11000, \$16000 and this year, projected amount is \$31000. There are discrepancies between School and Church records. According to Beth Borland, last year's field trip expenses cost \$26,500. PTO has never been shown the actual costs.
- PTO is still in discussion with school and school commission to request an activity free going forward. Need to present to School Commission Exec. Committee to be voted on.
 - Yearly, we have to raise: \$31,000 Field trips + \$13,000 Teacher stipends ...all by the beginning of the year before we can even think of paying for anything more. (A nice pie graph created by K. Art is available to understand what PTO funds)
 - February 6 is the School commission meeting where tuition is voted upon. Monsignor then will respond by late February or early March.

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- 3 grants were tabled because we didn't have quorum to vote. All grants were discussed with members on hand.
- Request to move Moby Max from pilot to full one year commitment. Costs \$200/class. Moby Max is an assessment tool used for math and reading and would help teachers reach kids at their current levels. Question: what is the plan to pay for this going forward?
- A grant request from Mrs. Littrell (1st grade): \$718 - Reading on Disc Book Series. Will follow up to see why this is different than series purchased earlier this year for Mrs. Kelly and Ms. Glass.
- A grant request from Mrs. Kelly (1st grade); \$420 for 24 headphones. Could be cleaned and reused but would cut down on sharing of head lice, etc. Question: Why isn't this a grant request for the entire 1st grade? Would parents pay for the headphones individually and PTO pay for others who could not? This would need to be added to the class supply list going forward.... many things to consider.

Next Steps: Next meeting: Tuesday, January 30th, 2018 7:00pm

Meeting adjourned @ 8:40pm.