

St. Luke Pastoral Council
Minutes – March 21, 2017

In Attendance: Nick Beckmann, Marcia Capuano, Molly Evans, Patrick Jendraszak, Bruce Konicek, Stan Kwiatkowski, Shawn McWilliams, Todd Moore, Joe Muldoon, Dave Noble, Tim O'Brien, Nancy O'Bryan, Jennifer Rotz, Msgr. Schaedel, Bill Spangler, and Eric Spohn.

Absent: Eileen O. Metzger, Fr Xavier, and Mary Lynn Subrin.

Opening Prayer was led by Molly Evans.

February 2017 minutes were approved; one correction for date of Steve Weber's retirement reception is May 13th.

Chairperson's Report – Nancy O'Bryan

Nancy received an email from Mary Lynn Subrin advising she would need to step down from PC due to caring for her mother, who lives outside of Indianapolis, and demands of her job.

Shawn will be taking on role of Faith Formation thru end of June. Sister Diane has been made aware.

If you are a commission or ministry leader note some changes to bulletin deadlines due to Palm Sunday/Easter.

Pre-School is full for 3 and 4 yr. old age groups.

Pastor's Overview – Msgr. Schaedel

Capital Campaign Update – met with Greg Jacoby (parishioner) in last week to identify some ideas in terms of planning and get him involved with several of the groups at St Luke to get feedback, etc. (Building and Grounds/PC/Etc.). Would like to have something in place to start the capital campaign by late summer. Some discussion at last months meeting around Greg's expertise in this space (school/church). He has done work in this space, will need to continue to evaluate this, but he should be able to help us in this space since we are not building a brand new church, rather re-modeling. Also, would be valuable to have his involvement and direction as we evaluate starting this process.

Pre-School Update- Some concern from last meeting in terms of teachers' involvement in utilizing pre-school. Expected to go from 4 teachers utilizing to 11 next year so increasing teachers' use of pre-school.

Principal Search- Tim will be updating during his report out on principal search. Committee has provided Msgr. 4 candidates that he is interviewing this week. Very impressed with quality of all the candidates, would be fine with any of the four candidates.

Member on this council to represent younger parishioners- Todd had brought this idea to Msgr., open to nominate one of these people without changing by-laws to require their participation. Would be a way to develop future leader, get younger involvement, etc. Some discussion around minimum age in our by-laws (18 yrs. and older). Would need to amend our by-laws on age restriction. Younger people are always welcome to attend our meeting (open to everyone).

Discussion of Potential New PC Members/Review of Nomination Process for New PC Members – Shawn McWilliams

Jeff Whiting, Judy Palmer, and Dave Fink (Jeff/Dave are prior PC members) – nomination form emailed to PC prior to meeting and paper copies were on hand. Some discussion ensued around purposefully re-soliciting prior council members and the overall challenges of finding new parishioners to represent PC. Should we be bringing people back on who served prior terms on PC or should we be finding new representation for the council. Comments provided that the search process has been going on for 6+ weeks. All agreed that recommendations were all very well qualified.

Patrick Bryant is the final nomination who just finalized paperwork. Shawn reviewed his nomination form and a paper copy was provided to all PC members. Would be younger representation for council.

This would put us a total of 4 nominations to fill vacancies. We will vote during May meeting. We will invite them to attend May meeting. No April meeting so had to present in March and vote in May meeting.

Dave Noble will be leaving PC (end of term), Marcia will be handling Faith Formation starting in next term (July 2017), Eileen is staying for another term. Ability to take up to 4 at large candidates (maximum of 12 on PC).

Bill Spangler's last year to represent Christian Social Action (end of 7yr term). Bill will be finding his replacement for CSA (eff July 2017) to be represented on PC. Discussion to try to find more women participation on PC.

Annual Planning Meeting for Pastoral Council – Nancy O'Bryan

Nancy suggested a retreat (non-meeting format) to start off new PC year in lieu of going right into first meeting, lots of things looming for next year between possible Capital Campaign/Evangelization/etc. Some dates suggested for August to have a Saturday meeting (would replace our August meeting) to get off to the right start, faith focused, etc.

School Commission Semi-Annual Report – Tim O'Brien

See Attached Document

Tracking well for new applicants to St Luke School.

Budget is tracking well YTD, increasing tuition next year (4.3% increase or \$180), implementing tech fee (\$100) for grades 5-8. See attached tuition schedule and new fee schedule. % increase is graduated down for larger families (more kids attending). Information has been shared with parents.

Great response rate on 'stakeholder survey', feedback will be provided to Msgr. and new principal. Looking to summarize feedback back to school parents.

Principal Search had 15 applicants, 4 have been presented to Msgr for decision.

Two veteran teachers are leaving (Mrs. Renner and Mrs. Hirschauer). Steve Weber is working to fill these vacancies.

Evangelization Updates – Based on Reading "Forming Intentional Disciples" – Bruce Konicek and Nick Beckmann

Msgr and Fr have both read book.

Reviewed options provided by authors to have one day workshop for all of PC and various ministries, program cost about \$3k in addition to travel and lodging for staff who would attend. Staff like to mesh program with what we provide already here at St Luke.

Focus on three areas – 1. Prayer 2. Breaking the Silence 3. Bringing new parishioners 4. Expecting conversions

We could set up a conference call to feel out options, booking about 5-6 mos. out.

Suggested idea to assemble a group of PC to talk to the staff to see if a potential fit for St Luke. This group will help us roll it out, more than just a plan, and help make it a unified approach across various ministries and groups – structured approach.

Example on Prayer was starting various meetings with some type of reflection (upcoming Sunday Gospel) with prayer prior to start of meetings (maybe 15 minutes) to ensure the focus is established properly for the meeting.

Suggested having the entire PC read book and having some themes before meeting with group or potentially bringing in this group. This is a multi-year program. Bruce is working to get feedback from other parishes who have participated recently as well as 5+ yrs. ago to see what effect has been.

For Msgr. Success looks like more participation in life of parish (especially spiritual life) – participating in mass/sacraments/more people involved in community activities.

Parish office is reading the book currently.

Bruce asked that we read the book and come to a consensus on utilizing this approach (suggested we create a sub-committee or break it up into chapters that we discuss at PC meetings)

Msgr. advised at a recent retreat, no book/program has all the answers, but we have to start somewhere (presenter had a lot of support for this book/model)

Next Steps-1. Order book for all of PC 2. Core group to meet in April (Jenn/Molly/Shawn/Bruce/Nick) 3. Everyone to read book by May meeting and follow-up discussion at May PC meeting. Patrick will assist with ordering books for PC and leave at look nook in Narthex.

Commission and Council Updates

School Commission – Tim O’Brien/Jennifer Rotz

See above

Connected In the Spirit – Patrick Jendraszak

Msgr. advised at meeting with other pastors, kind of dead, recommendation will be made to organize and share ideas at the Deanery level. Alignments of mass schedules, combination of RCIA were some of the accomplishments. Task force has somewhat disbanded. Also, with new Archbishop coming will have better idea on direction to take.

Evangelization Task Force – Bruce Konicek & Nick Beckmann

Mass Schedule cards will be dispersed over Easter weekend. During announcements we will welcome guests and also point to cards as a way to finding out more about St Luke.

Stewardship Commission – Patrick Jendraszak

Developing shared calendar, some feelings we ask people for too many things (especially school families), good goals for these requests but some thought that overwhelming number of requests.

Patrick asked that maybe Nancy/Eileen could attend future stewardship meeting to provide feedback on communication and process for requesting additional funds (to eliminate a feeling of overwhelming # of requests).

Discussion around sports budgeting process. Should we look to increase cost to offset number of requests sent during the year to purchased additional athletic equipment, etc. Seems to be a lot of funding requests for ‘boy’ sports.

Patrick was asked to carry this information back to Dad’s Club as a number of requests seem to be coming from this area.

Faith Formation & Catechesis Commission – Shawn McWilliams

Shawn is connected with group, invited to May 9th meeting.

Phil Poirier provided update on TMIY (That Man Is You), shared information on Choice Wine/Seven Steps to Superabundant Marriage that he is looking to introduce

Theresa Schutzman and Kathy Hirsch have discussed offering two movies in relation to Our Lady of Fatima celebration (one for kids/one for adults) – Friday night, May 12th is the movie night.

Commission interested in how to draw more parents to church, how do we use digital media better, can we use entertainment to draw people to the church, establish small group system

Update provided on dates for upcoming First Holy Communion events (retreat, training, etc.) and confirmation retreat

Update on next Marriage on tap which is Euchre Night, April 29th

Lenten Speaker updates and upcoming dates

Christian Social Action Committee –Bill Spangler

Faith in Action group that is working on fighting poverty in Indianapolis, grant money available to help groups address this issue. Probably will be based around transitional housing effort. Involves support from Mayor of Indianapolis who supports faith based approached to solving poverty. Indianapolis has one of the highest percent of children poverty in the country.

Finance Council – Stan Kwiatkowski & Joe Muldoon

See attached – Finance Report

Only three ministries in the ‘red’

Continue to do better in budget, Collections are right in line with budget forecast
Pre-School continues to manage expenses and bring in more children
School has taken a number of action steps to stay on track to budget
Buildings and Grounds would be able to use any budget surplus for a couple of projects over the summer

Parish Life – Nancy O’Bryan

Wrestling team (cadets) won CYO championship and Boys volleyball
Dad’s Club hosting event on May 5th
MOYC St Patrick Party was in March
Two Fish Fry’s hosted during lent provided by Knights of Columbus
Knights of Columbus hosted pancake breakfast and all proceeds went to help pay for diapers
Knights of Columbus hosting a dinner for religious vocation staff at rectory and working on 40 cans for Lent project and hosted blood drive
DIMMERS continue to meet first and third Thursday’s of month where they invite various speakers
Father/Son breakfast was well attended, approx. 117 people attended. Looking to do the same thing for Mother/Daughters in the near future

Spiritual Life – Marcia Capuano/Molly Evans/Dave Noble

Various ministries are going pretty well, could always use more MOH/Eucharistic Ministers
Divine Mercy Sunday – April 23rd, 3pm celebration like last year
Mary’s Way is May 11th
Continue Fatima series on every ‘13th’ of the month, May 13th will be celebrated with Mass and speaker
Liturgy Strategic Meeting Task Force is wrapping up and preparing draft back to committee and over to Msgr.

Business Managers Report – Patrick Jendraszak

Replacing parking lot drains (two) in South lot
Lower roofs (east and west) replaced at no cost (labor/materials), should eliminate leaks in Chapel and on east side

New Business

June picnic (meeting) looking to identify dates, June 4th/June 9th/June 10th are options, for PC members and spouse and parish staff...Nancy to send out email to get consensus on date.
Eric suggested ability to download calendar with updates (holy days/parish events/etc.) via parish website. Stewardship communication committee has a demo coming up around this item. Patrick will provide feedback to this committee.

Msgr. led us in closing prayer

Respectfully submitted,
Nick Beckmann