

St. Luke Catholic School
PTO MEETING
September 25, 2018

1. Opening prayer – Our Father

2. Secretary – minutes reviewed and approved

3. Committee Reports
 - a. Arts & Enrichment – Emi Osterhaus & Mary Peterman
 - i. Registration was last week. Needed to cancel the runway class due to lack of interest and cost. Spacing has become an issue. Thinking about doing a longer fall/winter session but getting rid of spring session. Feedback from church is that finding room for all of the classes is difficult.
 - ii. Special thank you to Liz Held who had to keep kids busy for 45 minutes while an instructor couldn't find school.
 - iii. Reminder about not parking in the back of the school during AE. Send email reminder to AYS families
 - iv. In school enrichment - Liz Held – “All Around the World Christmas”
 1. December 20th. Each grade will study and display a different country.

 - b. Communication/Membership – Emily Enck and Betsy Houk
 - i. Working to get buzz book to printer by end of this or next week.
 - ii. Everything is still being set up for printer
 - iii. Budgeted \$1500 in donations but received \$1850
 - iv. First month of school birthday treats for teachers and staff went well.

 - c. Fundraising - Stephanie Thompson &
 - i. \$76K in revenue which is in line with previous years
 - ii. \$4600 in donations – double from last year
 - iii. Invoice \$37K
 - iv. Net profit is approximately \$37K
 - v. Thank you for everyone who helped in this huge fundraiser
 - vi. Tomorrow and Thursday are pickup days
 - vii. Everything needs to be moved into the church on Thursday evening
 - viii. Emailed all large order families to pickup on Wednesday during off peak hours
 - ix. \$1700 was top sales person – Will announce at the Monday morning gathering. Will have about 5 minutes in presentation to announce school and classroom winners.
 - x. September Dine to Donate was awesome at Fire by the Monon earned approx. \$500
 - xi. October is at Old Spaghetti Factory in Carmel – dinner October 15th from 4-9:30 must have flyer or digital flyer

- d. Special Activities –
 - i. Fall Fest Friday with kids – had games and treats
 - ii. Yesterday was teacher coffee cart – served to 85 teachers/staff.
 - iii. October Fab Friday will be an event in the cafeteria. Trying to incorporate the “Around the World” in December. Students will get a treat from another country on their way out of lunch.

- e. Spirit wear/Gym clothes - Whitney
 - i. RamQuest and meet the teacher sales were good but don't have the amount of income from that yet.
 - ii. Sales open again October 22nd for three weeks and delivered the week after Thanksgiving. Will advertise that in RamPage.
 - iii. Kelly wants to thank people who are reaching out to those that are interested in volunteering for PTO. 50 people have volunteered. Committees have used them for fundraising and the coffee cart.

4. School Rep

- a. Thank you for last Fab Friday. It was a good way for the kids to get excited about Fall Fest
- b. October – Joseph Malley foundation for disabilities week. We will have classes focusing on different disability and there will be presentations for the kids. Begins October 15-19. Should be a program that gets repeated every year. Could expect a grant request or put it in the PTO budget for every year. An email will be sent out notifying the parents. Most grades will need volunteers.
- c. Welcome to Mrs. Isles who is the teacher liaison.
- d. A question was asked: “What is the situation with the Spanish teacher?” Mrs. Schaefer is not able to say at this time.

5. President's Remarks

- a. The exec team would like to spend this fall fact finding about what other schools are doing in their PTOs. Kelly and Elizabeth went to PTO Today Expo. Sat threw morning sessions about 501c3 and walk-a-thon. Goal is to review PTO's by-laws this year and make any necessary changes.
- b. All fundraising must be submitted to the parish in February. March and April we plan the calendar for the following year. Solicit new PTO members earlier in March so that we can approve the board in April. This will allow a true transition meeting in May.
- c. Heather and Kelly cleaned out the PTO closet.
 - i. Found donations for St. Mary's and a bunch of old uniforms
 - ii. Talked to Mrs. Kissel about when to sell old uniforms. Good day to do it could be that December 20th or plan for next year. Need to get parish approval. First step is to go through clothes and divide by logo (old vs. new)
 - iii. This month we had a social. We will do socials on Odd months starting at 6:30pm.

Adjourn

Next meeting: October 30th at 7