

St. Luke Pastoral Council
Minutes – February 19, 2019

In Attendance: Fr. Joby Abraham, Nick Beckmann, Patrick Bryant, Tom Feick, David Fink, Patrick Jendraszak, Katie Kumler, Stan Kwiatkowski, Michele Marxer, Judy Palmer, Msgr. Schaedel, Pat Wachtel

Absent: Chris Boland, Ken Crook, Mark Garza, Bruce Konicek, Eileen O. Metzger, Todd Moore, Joe Muldoon, Dave Orlando, Eric Spohn, Jeff Whiting

Call to Order – Judy Palmer

Opening Prayer – Patrick Bryant

Review and Approval of January 2019 Minutes

Chair Update/Review of Pastoral Council Election Process– Judy Palmer

Prayer requests for Dave Orlando and for Mark Garza's 7- month old niece in Miami

Judy has reached out to all people who are finishing 3 yr. term. Dave Orlando will be finishing out Shawn McWilliam's term (this year) and re-nominated to serve a 3-yr. term (pending approval) starting next year. Todd Moore has resigned effective immediately for PC. Constitution allows 7-12 at large members. Unsure how long Eileen will want to continue in role of Spiritual Life Commission. Joe Muldoon and Eric Spohn will not be serving a 2nd term. Bruce Konicek has also expressed will be resigning at end of year.

David Fink will be nominating chair for 2019-2020 PC election process, will be two at-large openings. A note will run in upcoming bulletin(s) outlining process and deadline in March (15th) to submit nominations. We were all asked to think about people who might be of interest and invite them to submit a nomination. Additional conversation will take place in March meeting around nominations received and we will vote on in May meeting

Bishop Chatard (Rob Schumaker) will plan to provide a report during March meeting and, we have moved the annual census update (Patrick J) up to March meeting. Moved capital facilities annual report up to February meeting.

Annual Report – Capital Facilities – Patrick Jendraszak

See Attached

Funds for capital improvements come from fundraising activities (i.e. trivia night paying for new lockers), some from finance council approval, new phone system in classrooms came from donation by WFYI. Approximately \$80k of capital improvements and repairs in last year.

Building and Grounds gets revenue from various ministries allocated by time/use/etc. If we exceed budget/cost don't go back to ministry for additional funds rather find funds elsewhere. Restricted income is the second place we get funds.

We are over in our property and facility expense mainly due to new landscaping vendor we had to find on short notice after prior landscaping vendor (Becker) went out of business. Snow and removal this year also higher than budgeted this year. \$500 to salt parking lot each time needed, approximately \$900 to plow (billed per hour).

Wish list for upcoming capital projects included in slides, not listed in priority level, most of which are not approved at this point (staff restrooms and cubby improvements have been approved). Specific items restricted to just school (i.e. school equipment) would be ultimately picked up thru school budget. Also, some discussion around updating Parish office/configuration. Needs around kneelers/pews, limited amount of times can repair. Additional security has been added in Narthex including cameras (locks on interior doors in Narthex). Could be used in the event of a lock down needed on short notice, but also to restrict access to Narthex after hours, etc.

We track work orders and time needed to complete items. Also, track preventive maintenance needs to ensure we are not always waiting for things to fail prior to fixing which helps maintain more even budget.

In 2018 we had nearly 5000 events held at St Luke so also monitoring cleanliness and providing routine cleaning (i.e. deep cleaning to bathrooms over Christmas break).

If there are things you think building and grounds should be included in 'wish list' please let Patrick J know so it can be added.

Still some ongoing issues with roof leaks, but roofing company cannot address until warmer weather arrives.

Discussion around rolling some of the needed items into capital campaign. However, need to be careful as additional items were not contemplated when consultant was performing feasibility study. Also, noted that time was provided for Parish input around items needed, open meetings were provided, etc. There could be some additional funds left over from capital campaign that could be used for some of the needs building and grounds items but would need to evaluate that item further in the future.

Capital Campaign Update – Msgr. Schaedel & Patrick Jendraszak

Hired consultant, negotiated a lower price. Consultant (Jason Pinkstaff) is on-site, Indiana native, has done work in 20 states on various projects, recently did work at Bishop Chatard and Lafayette Diocese. Job descriptions (campaign committee) for various roles in capital campaign have been compiled and sent over to Msgr. for his review.

Commission and Council Updates

School Commission – Katie Kumler

Nominations for school board coming up in April, request goes out in March

Bishop Chatard and Cathedral have attended school commission meetings recently to provide update and feedback on St Luke graduates attending respective schools (great feedback overall)

Phone systems in classrooms has been positively received

School commission has made recommendation to increase tuition so going thru process to review while also streamlining some of the fees

Evangelization Task Force – Bruce Konicek & Nick Beckmann

Bruce will be falling off PC at end of year

Nick provided brief update around past work of evangelization and Fr Guy's model which we adopted at end of last PC year and desire was to implement in various committees, we have somewhat stalled with implementation, asked group to provide feedback on what we should do for next steps. Some work taking place with faith formation.

Look to have conversation in March/May meetings around direction we want to take with this task force, next steps, engagement within various ministries, etc.

Side discussion followed around the need to help people better understand who can participate as Minister of Hospitality (not just men can help in this function). Also, as a parish we can always do a better job reaching out to people we have not seen before, might look a little lost, welcoming them, and finding a way to get newer members more involved more quickly

Stewardship Commission – Katie Naughton

No update

Patrick J advised 415 (households) stewardship intention cards have been returned which is good. Also, as of last week we have met our United Catholic Appeal goal (\$206k). 190 different pledges made this up United Catholic Appeal goal (down from 309 last year, but pledges are still coming in, not sure we will get to 300+ pledges)

Faith Formation & Catechesis Commission – Pat Wachtel

No update

Christian Social Action Committee – Chris Boland

No Update

Finance Council – Stan Kwiatkowski

See Attached

All the cash is front end loaded so don't read too far into positive #

This year continues to be a challenge due to bad weather (snow removal), Sunday attendance down (resulting in behind \$60k in Sunday collections), some improvement in school forecast, still anticipating \$90k off on school budget however. Some improvement in pre-school (at or near capacity, should break even). Other ministries doing okay and at or near budget.

Parish Life Commission – Patrick Bryant

No Update

Spiritual Life Commission – Eileen O. Metzger

See attached

Lent is coming up next month, Soup Suppers, lots of activity coming with Lent

New Business- None

Business Managers Report – Patrick Jendraszak

New Process for submitting items for major event & solicitation, email sent out recently summarizing, due by end of this month

Pastor's Overview/Closing Comments – Msgr. Joseph Schaedel

Uptick in Vocation Mass/Holy Hour

Initiated quarterly anointing of the sick, various masses (5:30, 7:30, 9:30, 11:30), good turn-out at first one earlier this month after 5:30 Mass, will be communicated via bulletin

Guest speaker line up for Lent (Wednesday nights) are great, Sr. Diane has done a great job lining up the speakers for this event

Closing Prayer/Adjournment

Respectfully submitted,
Nick Beckmann