

St. Luke Pastoral Council
Minutes – October 15, 2019

In Attendance: Fr. Joby Abraham, Nick Beckmann, Chris Boland, Tom Feick, David Fink, Mark Garza, Yo Grego, Patrick Jendraszak, Katie Kumler, Michele Marxer, Eileen O Metzger, Judy Palmer, Msgr. Joseph Schadel, Frank Short, Pat Wachtel, Dean Weseli, Jeff Whiting

Absent: Patrick Bryant, Gordon Brooks, Stan Kwiatkowski, Katie Naughton, Dave Orlando

Call to Order – Judy Palmer

Opening Prayer – Pat Wachtel

Review and Approval of Sept 2019 Minutes

Opening Comments – Judy Palmer

- Thank you for attending Sept retreat, great feedback, summary provided to PC prior to tonight's meeting
- Look forward to diving into important items identified during retreat
- By laws now include conflict of interest language, require signature for all the PC members, passed around for each PC member to complete and sign
- Reports received from Faith Formation, Finance, Parish Life prior to meeting, encouraged other ministries to submit summary prior to meeting as part of consent agenda format and allow for more discussion and less report outs during monthly meetings
- Introduced Dean Weseli as co-chair to finance council (works with Stan K.)
- Highlighted work done at Evangelization booth during Fall festival, Lourdes Jay played very important role in addition to Pat Wachtel, overwhelming positive feedback

Finance Update – Den Weseli

- See Attached
- Running \$40k deficit currently
 - September giving was very strong
 - School approximately 10 student short which is equating to ~\$75k shortage in school budget
 - Pre-school has had a very solid start financially
 - Athletics is a key focus for finance council this year (break even is the goal for athletics)
 - Leaving federal program for lunches due to financial complexities, still offer another means for subsidy lunches, could be slight increase to cost of lunches to offset leaving subsidy (conversation ensued that basically taking this subsidy away will not adversely effect families who have used this program)

Faith Formation Update – Attached

Parish Life Update – Attached

- Congratulate David and Heather Fink for work in Fall Festival
- Therese Hartley, Fr. Joby working on Young Adult Group and taking group to National Catholic Youth Conference (here in Indianapolis, approx. 20k attendees), 40 kids from St Luke signed up to attend (which is approx. double the amount of last time)

No other updates provided/discussed

Prioritize Key Themes from Retreat (Focus areas for our monthly meetings)-

- Use to set our agenda for coming year
- Prioritize
- Evangelization key part of last meeting which equated to two general aspects -substantive and organizational issues (possibly consider review/audit of each ministry as it relates to evangelization, what is being done toward expanding evangelization efforts, etc.), ask for various ministries preparing annual report(s) to provide updates around evangelization efforts, identifying opportunities, where there is overlap, where there could be better organization, etc.
- Consider formatting 2-3 questions that each ministry could use to evaluate their evangelization efforts and update their reporting in this space (evangelization)
- Use of Fr. Guy's template for identifying common framework for evangelization (4 pillars)

- Create a sub-committee (Tom/Chris/Mark/Nick/Parish Staff) to create a buildout for next meeting (questions, etc.)
- Constantly must ask ourselves why we are doing this (everything at St Luke)
- Other issues we should be considering under Evangelization? Welcoming and Communication were two areas identified
- Discussion around website, not updated frequently, not very user friendly, would like to see an easier way to view current activities, etc.
- Consider bringing in college interns around helping with website/communication systems/etc. (vs staffing changes or increasing staff workload)
- Communication came up with school several years ago as #1 priority (school has focused on improving communication thru multiple platforms used to communicate)
- Website is built on an old system, hard to update website
- Patrick J advised combined efforts of website for all ministries, including school, Kevin Kennedy has assisted with website
- Website now are not for members, more for outsiders, many forms of communication-text/flock notes/etc.
- No one way to communicate
- Suggested use of investigative committee – Eileen, etc.
- Mark G mentioned weekly email summarizing all events, who to call, etc. (like school updates) to St. Malachy provides to parishioners
- Frank S suggested identifying what are top 10 things we need in our website, then maybe see what we can do to update our website
- What is our IT strategy? – Jeff W (trying to communicate to multiple areas within St Luke, what is most effective way to communicate, etc.)
- Jenn Rotz is part time employee for school that works on communications for school
- Ronnie is communications for parish, neither Jenn or Ronnie are editors, not reporters, work off info provided to them
- Bulletin is a great way for school to communicate with parish

Top Three Items – 1. Evangelization 2. Communications 3. Ministries: organizational review

1. Evangelization – Tom/Chris/Mark/Nick (Sr Diane, Diane S., Therese H)
2. Communications – Eileen, Katie, Mark, Dean (Ronni, Jenn Rotz, Jenn Schaefer)

Discussed IT Resources – Kevin Kennedy & Brian McQueen

Office Development – table for time being

Suggested sending summary to Ronni of monthly meetings to be put in bulletin with contact information, listing PC members in bulletin

November focus will be around evangelization and communication

New Business- None

Business Managers Report – Patrick Jendraszak

Pizza Pasta Dinner after 5:30pm Mass

Staffing Position Open – athletic area, running concession stand, reports to athletic director, send email to Patrick with any suggestion

Pastor's Overview/Closing Comments – Msgr. Joseph Schaedel

The school ministry is doing great, smoothest start to school year since he has been here, Elizabeth hitting her stride

Celebration for volunteers of capital campaign, well over \$6mm in funds committed

Saturday night Mass is now the smallest, looking at adjusting time to start earlier (4:30 or 5pm)

Closing Prayer/Adjournment

Respectfully submitted,

Nick Beckmann