From: Beth Borland

To: therotzfamily@gmail.com
Subject: St. Luke Attendance Clarification

Date: Wednesday, March 18, 2020 12:49:01 PM

Dear Parents,

Thank you for your continued cooperation as we all navigate through these days! We have received a few questions about verifying your child's attendance during E-Learning Days. To verify your child's attendance you have two options.

Option 1 (preferred): Complete the online E-Learning Verification form. You would submit this each day for each child. So if you have two kids at St. Luke, you complete the form twice each day. Mrs. Kissel will include the link in her daily morning announcement email. The link for the week of March 16 - 20 can be found <u>here</u>.

Option 2: Sign the paper E-Learning verification sheet that has your child's assignments listed on it. Since we are out of school for an extended time, please take a picture (or scan it) and email it to attendance@stluke.school.

If you have any questions or need assistance, please let us know.

Take care and stay well! Beth

Beth Borland

Assistant Principal

bborland@stluke.school