

DOMINION TITLE SERVICES

4600 N.W. Plaza West Drive, Suite C, Zionsville, IN 46077

Phone: (317) 337-9550; Facsimile: (317) 337-9551

Email: orders@dominiontitlellc.com

AUTHORIZATION TO RELEASE INFORMATION

****PLEASE RETURN THIS FORM AS SOON AS POSSIBLE TO AVOID ANY DELAYS IN CLOSING YOUR TRANSACTION**

The undersigned hereby authorized the release of information to Dominion Title Services regarding the sale or refinance of the subject property, including payoff information, homeowner's association information, sewer assessments and any other information required for closing the transaction. **Please note that some mortgage lenders may require wet signatures and some require up to 14 days to process and produce your final payoff statement. If your subdivision is managed by a management company you may be required to pay an upfront processing fee in order to get the necessary HOA dues letter.**

** Subject Property Address: _____

** Current/Forwarding Address: _____

MORTGAGES / LIENS ON PROPERTY:

(1) LENDER: _____

Account No.: _____ Phone: _____

(2) LENDER (HELOC): _____

Account No.: _____ Phone: _____

NOTE: If the balance of your HELOC is ZERO we still need to order a payoff/close out letter

HOMEOWNER'S ASSOCIATION INFORMATION:

HOA Association Manager/Contact Name: _____

Phone Number: _____

NOTE: We conduct a judgment search on sellers for sales, so even if you don't have a mortgage we need your social security number to clear any judgments/liens.

BORROWERS/SELLERS:

Date: _____

Signature: _____ Social Security No. _____

Printed: _____ Phone No. _____

Signature: _____ Social Security No. _____

Printed: _____ Phone No. _____